



Regular Meeting of the EVRPD Board of Directors September 22, 2026

Board President:

1. Calls Meeting to Order

- a. Leads the Pledge of Allegiance
- b. Moment of Reflection
- c. Conflict of Interest Disclosures

Before the meeting commences, the Board President asks:

"Are there any Board Members who need to disclose a conflict of interest related to the agenda items?"

[If there is a conflict, the Board member explains the conflict and then recuses himself/herself from the meeting before the Board discusses that agenda item.]

2. Consent Agenda

The consent agenda is considered a single item on the agenda and is approved by a single vote.

Board member 1: *I move to approve the consent agenda, as presented.*

Board member 2: *I second the motion.*

Board president: *There is a motion and a second to approve the consent agenda.*

All in favor, signify by saying "Aye."

A request to remove an item from the consent agenda:

Board member: *I would like to request that the Item 'xx' be pulled from the Consent Agenda for discussion and placed under the "___" portion of the regular agenda.*

Board president: *All in favor of approving the Consent Agenda, minus Item 'xx' signify by saying Aye.*

If the vote passes, Item "xx" is discussed as a regular discussion item after the vote. ONLY items moved off the consent agenda are held out for discussion.

3. Approval of Regular (Action) Agenda

4. Citizen and Board Comments

5. Administrative Reports

6. Old Business

7. New Business

8. Further Business

9. Adjournment



REGULAR BOARD MEETING AGENDA

Tuesday, September 22 2026 – 6:00 P.M.

660 Community Drive

Estes Park, CO 80517

The mission of the Estes Valley Recreation and Park District is to enrich lives with quality recreation.

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Moment of Reflection
- C. Conflict of Interest Disclosures

2. CONSENT AGENDA

- A. **EVRPD Board of Directors Meeting Minutes:**
 - 1. August 18, 2026 Regular Meeting of the Board of Directors
- B. **Staff Reports:**
 - 1. Golf Operations
 - 2. Recreation Operations
 - 3. Community Center Operations
 - 4. Golf Maintenance
 - 5. Marina Operations
 - 6. Campground Operations
 - 7. Human Resources
 - 8. Marketing and Communications
 - 9. Project Management
 - 10. District Maintenance
- C. **Financial Reports**
 - 1. August 2026 Consolidated FS & Disbursements

3. APPROVAL OF REGULAR (ACTION) AGENDA

4. CITIZEN & BOARD COMMENTS

5. ADMINISTRATIVE REPORTS

- A. Executive Director Report
- B. Finance Director Report

6. OLD BUSINESS

- A. EVRPD Capital Budget Discussion (Discussion)

7. NEW BUSINESS

- A. Appointment of EVRPD Budget Officer (Discussion/Action)

8. FURTHER BUSINESS

- A. Meetings to Schedule

9. ADJOURNMENT

The Board reserves the right to consider other appropriate items not available at the time the agenda was prepared.

Michael Fallon, Board Secretary



September 22, 2026

Agenda Item: 2

Agenda Title: Consent Agenda

Submitted by: Tom Carosello, Executive Director

The Consent Agenda for the September 22, 2026 Regular Board Meeting includes:

A. EVRPD Board of Directors Meeting Minutes:

1. August 18, 2026 Regular Meeting of the Board of Directors

B. Staff Reports:

1. Golf Operations
2. Recreation Operations
3. Community Center Operations
4. Golf Maintenance
5. Marina
6. Campground Operations
7. Human Resources
8. Marketing and Communications
9. Project Manager
10. District Maintenance

C. Financial Reports:

1. August 2026 Consolidated FS & Disbursements

Attachments:

☐ Resolution
☒ Report
☐ Contract

☐ Letter
☒ Minutes
☐ Map

☐ Other:

Board Action Needed:

A Motion to (approve or modify) the Consent Agenda as presented.

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR THE ESTES VALLEY RECREATION AND PARK DISTRICT

*Tuesday, August 18, 2026 – 6:00 p.m.
Estes Valley Community Center, Conference Room
660 Community Drive, Estes Park, CO 80517*

Present: Mark Moraczewski, Derek Vinge, Daniel Derman (*Attended remotely*)
Absent: Aaron Dorman, Michael Fallon (*Excused Absences*)
Staff: Tom Carosello, Heather Drees, Robin Fallon, Mary Davis, Zachary Zeschin
Others: None

Prior notice of this meeting was given by posting a notice on the Estes Valley Recreation and Park District website and posting a notice at the Estes Valley Recreation and Park District's Administration Office.

The meeting was called to order at 6:07 p.m.

Board President Moraczewski began the meeting with the Pledge of Allegiance and a moment of reflection. Mr. Moraczewski then asked if any Board members had conflicts of interest related to the agenda. No conflicts of interest were disclosed.

CONSENT AGENDA

The consent agenda for the meeting included:

- A. EVRPD Board of Directors Meeting Minutes:
 - 1. July 21, 2026 Regular Meeting
- B. Staff Reports
 - 1. Golf Operations
 - 2. Recreation Operations
 - 3. Community Center Operations
 - 4. Golf Maintenance
 - 5. Marina Operations
 - 6. Campground Operations
 - 7. Human Resources
 - 8. Marketing and Communications
 - 9. Project Management
 - 10. District Maintenance
- C. Financial Reports
 - 1. July 2026 Consolidated FS & Disbursements

Moved by Derek Vinge, seconded by Daniel Derman, to approve the consent agenda as presented.

No discussion. Ayes – 3. Motion carried unanimously.

APPROVAL OF REGULAR (ACTION) AGENDA

The Regular (Action) agenda for the meeting included:

- 4. Citizen & Board Comments
- 5. Administrative Reports
 - A. Executive Director Report
 - B. Finance Director Report
- 6. Old Business
 - A. None
- 7. New Business
 - A. Primary Banking Service Transition (*Discussion/Action*)
 - B. Estes Valley Community Center Lap Pool Deck Surfacing System Replacement Bid Award (RFP 2026-003) (*Discussion/Action*)
 - C. Low-Light Training/Shooting Proposal at Common Point Outdoor Range (*Discussion/Action*)
 - D. EVRPD Capital Budget Discussion (*Discussion*)
- 8. Further Business
 - A. Meetings to Schedule
- 9. Adjournment

Moved by Derek Vinge, seconded by Daniel Derman, to approve the regular (action) agenda as presented.

No further discussion. Ayes –3. Motion carried unanimously.

RECORD OF PROCEEDINGS

CITIZEN & BOARD COMMENTS

Citizen Comments: None

Board Comments: None

Board President Moraczewski closed the Citizen & Board Comments portion of the meeting.

ADMINISTRATIVE REPORTS

Executive Director Report

Tom Carosello, Executive Director, supplied a written report prior to the meeting summarizing seasonal operations, trail planning and signage updates, customer-satisfaction surveys, and ongoing capital projects. Project updates included the Mary's Lake pump house and restroom reconstruction, the donor-funded ADA-accessible playground, and Stanley Park paving. The report also addressed grants, staffing, policy work, Foundation fee assistance, and preparations for a proposed extension of Ballot Measure 4C.

Mr. Carosello invited questions. A Board member raised questions regarding the gun club's proposed nighttime shooting activities, which were deferred to the corresponding New Business item. No further questions were recorded.

Finance Director Report

Mary Davis, Finance Director, supplied a written report prior to the meeting and invited questions. Ms. Davis reported that preparation of the operating budget was underway and that preliminary assessed valuations were expected the following week to help estimate property tax revenue.

The Board discussed campground performance and the remaining revenue shortfall. Ms. Davis stated that results for the first half of August appeared favorable. Staff reported that the campground season would continue through September 27, approximately three weeks later than recent seasons and consistent with the pre-pandemic schedule.

OLD BUSINESS

None.

NEW BUSINESS

Primary Banking Service Transition (Discussion/Action)

Finance Director Mary Davis presented the recommendation to transition the District's primary banking services from Bank of Estes Park to Bank of Colorado. Staff had evaluated both banks against the District's operational, security, technology, and financial needs.

Ms. Davis acknowledged the District's longstanding positive relationship with Bank of Estes Park and its willingness to improve services. She recommended Bank of Colorado because its established capabilities better aligned with the District's current needs. The Board discussed the recommendation and Bank of Estes Park's response to the proposed transition.

Moved by Daniel Derman, seconded by Derek Vinge, to transition the District's primary banking services from Bank of Estes Park to Bank of Colorado.

No further discussion. Ayes – 3. Motion carried unanimously.

Estes Valley Community Center Lap Pool Deck Surfacing System Replacement Bid Award (RFP 2026-003) (Discussion/Action)

Executive Director Tom Carosello and District Maintenance Superintendent Zachary Zeschin presented the bids and staff recommendation for replacement of the defective lap pool deck surface. Two proposals were received: Denver Commercial Property Services (DCPS), with a base bid of \$51,400, and All Colorado Surfaces, with a base bid of \$83,975.

Staff recommended All Colorado Surfaces despite its higher price. Mr. Zeschin reported that the first reference contacted for DCPS, the City of Westminster, described problems with a similar flooring installation. He contacted DCPS to discuss the reference concerns and was not satisfied with the response. Staff also noted All Colorado Surfaces' prior work in the leisure pool's zero-depth entry area and the proposed owner's involvement onsite.

The Board discussed optional additional topcoating, color selection, and warranty provisions. Staff stated that an additional topcoat was not considered necessary, All Colorado Surfaces included color selection in its pricing, and neither bidder provided the requested extended manufacturer's warranty alternate.

Moved by Derek Vinge, seconded by Daniel Derman, to award the contract for the Estes Valley Community Center Lap Pool Deck Surfacing System Replacement (RFP 2026-003) to All Colorado Surfaces and authorize the Executive Director to finalize and execute the contract on behalf of the District, subject to final contract negotiations.

No further discussion. Ayes – 3. Motion carried unanimously.

RECORD OF PROCEEDINGS

Low-Light Training/Shooting Proposal at Common Point Outdoor Range (Discussion/Action)

Executive Director Tom Carosello presented the low-light firearms training proposal submitted by Lazarus Lesperance, a member of the Estes Park Gun & Archery Club. The proposal had been discussed briefly at the July meeting and returned as a formal agenda item.

Mr. Carosello reported that regional law-enforcement contacts had not objected to the proposal provided the stated safety protocols were followed. He recommended limiting sessions to once per month and requiring them to end by 10:00 p.m.

The Board discussed seasonal sunset times, potential noise impacts on nearby residents, vehicles leaving the range, possible restrictions on days of the week, law-enforcement use, and a trial period to evaluate feedback. The Board supported a one-year trial with a monthly limit and a 10:00 p.m. cutoff. No restriction to law-enforcement participants or particular days of the week was included in the recorded motion.

Moved by Daniel Derman, seconded by Derek Vinge, to approve low-light training and shooting at Common Point Outdoor Range for a one-year trial period, limited to one session per month, with sessions ending no later than 10:00 p.m.

Ayes – 3. Motion carried unanimously.

Staff and the Board discussed revisiting the program the following August to consider feedback and any complaints.

EVRPD Capital Budget Discussion (Discussion)

The Board agreed to defer the capital budget discussion to the September meeting to allow greater Board participation and additional time for operating budget preparation.

FURTHER BUSINESS

Meetings to Schedule

- **Next Regular Board Meeting:**
Tuesday, September 22, 2026 at 6:00 p.m. – Estes Valley Community Center, Lower-level meeting rooms
The meeting was scheduled one week later than usual to accommodate the Special District Association conference.
- **Trails Committee Meeting:**
Tuesday, November 3, 2026 at 6:00 p.m. – Estes Valley Community Center, Lower-level meeting rooms

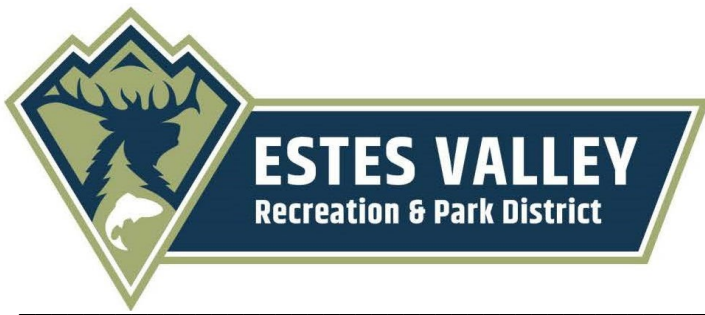
ADJOURNMENT

Meeting adjourned at 6:29 p.m.

Mark Moraczewski, Board President

Michael Fallon, Board Secretary

Recorded by Heather Drees, EVRPD Senior Administrative Assistant



September 22, 2026

Agenda Item: 2.B

Agenda Title: Staff Reports

Submitted by: Austin Logan, Manager of Golf Operations
Chris Layton, Recreation Manager
Amy Alexander, EVCC Operations Manager
John Feeney, Golf Maintenance Manager
Keith Williams, Marina Manager
Zenda Smith, Campgrounds Manager
Robin Fallon, HR Manager
Lisa Von Bargaen, Marketing and Communications Manager
Kim Slininger, Project Manager
Zachary Zeschin, District Maintenance Superintendent

Attachments:

☐ Resolution
☒ Report
☐ Contract

☐ Letter
☐ Minutes
☐ Map

☐ Other:



September 22, 2026

Agenda Item: 2.B.1

Agenda Title: Staff Reports – Golf Operations

Submitted by: Austin Logan, Golf Operations Manager

Estes Park Golf Courses – August 2026 Board Report

Prepared by: Austin Logan, PGA – Golf Operations Manager

August was busy as expected, with overall business remaining steady and predictable throughout the month. We did experience several rainy days that caused some interruptions to play; however, the additional moisture has been much appreciated and has contributed to the excellent course conditions we are currently experiencing.

August traditionally brings our highest concentration of outside events, and this year was no exception. The courses hosted everything from smaller buddy trips and group outings to tournaments approaching 100 players. Several particularly busy weekends helped us achieve our financial goals for the month despite the typical slowdown later in August associated with back-to-school schedules and the seasonal transition.

The Lake Estes 9-Hole Golf Course continues to be a shining star, performing well above expectations. Kudos are due to the staff for the experience they have created and maintained throughout the season. Their efforts have been translated into an exceptional year for the facility. We are optimistic that this momentum will continue through September. The 9-Hole will remain open one week longer this year, and ideally we will be able to take advantage of that additional operating time with minimal interruption from the elk rut.

Clubhouse Fairway Tavern continues to perform well, particularly considering this is the team's first season operating at the facility. As more golf events begin incorporating food and beverage into their plans, we anticipate a positive increase in restaurant visitation and additional opportunities for collaboration. Golf Operations and CFT staff are also working closely together to build enthusiasm around the upcoming elk rutting season and identify ways to capitalize on the significant increase in elk-viewing visitation that occurs at the 18-Hole Golf Course each fall.

As expected for this point in the season, staffing levels are beginning to dwindle. We are actively working to cover shifts over the next several weeks until additional personnel become available following the closure of the 9-Hole course. Maintaining adequate coverage through this transitional period will be an operational focus as we move through September.

Both golf courses are currently in impeccable condition, and the moisture received during August should help us maintain excellent playing conditions heading into fall. We anticipate a very busy—and very elk-filled—September, with weekend tee sheets likely to remain at or near capacity.

Overall, August was another strong month. Despite some weather interruptions and the expected late-summer slowdown, golf operations remained consistent, events were strong, the 9-Hole continued its exceptional season, and both courses are positioned well for a successful September.

Club House July Report

	Aug26 Rent July2026 Sales
	<i>Due Date 8/20/2026</i>
<i>Food Sales</i>	\$114,473.11
<i>Beer Sales</i>	\$40,939.00
<i>NA Bev Sales</i>	\$14,958.55
<i>Liquor Sales</i>	\$33,167.04
<i>Wine Sales</i>	\$4,053.00
Open Sales Items	\$3,037.00
Total Gross Sales	\$210,627.70
Comps	\$7,704.44
Total Less Comps	\$202,923.26
10% Rent Fee	\$20,292.33

August Sales Snapshot

Sales		
Description	Item Count	Amount
Accessories	1,151.00	13,109.86
Apparel	249.00	21,793.95
Beer	1,408.00	5,230.77
Carts	4,952.00	71,693.10
Disc Golf	2.00	40.00
Disc Golf Cart	7.00	39.00
Disc Golf Green Fee	142.00	3,910.00
Disc Golf Passholder	30.00	0.00
Drinks	508.00	1,223.60
Equipment	626.00	3,145.21
Equipment Rental Fee	1,062.00	18,863.50
Footwear	21.00	2,923.00
Golf Bags	5.00	1,599.96
Golf Balls	3,312.00	15,364.12
Green Fees	8,933.00	304,195.80
Green Fees & Carts	8.00	144.00
Headwear	309.00	10,845.82
Junior Golf	2.00	11,783.00
Lessons	5.00	440.00
Misc.	2.00	188.53
No Shows	1.00	90.00
Range Token	2,303.00	14,553.00
Rental Fee	1,898.00	31,661.60
Service Fee	64.00	68.00
Snacks	284.00	678.60
Tournament Deposit	479.00	3,500.00
Upcoming Tournament Entry Fee	177.00	46,459.00
Taxes/Partial Returns		
Description		Amount
8.950 %		6,793.06
Total		6,793.06
Sales		583,543.42
+ Cash Over		0.00
+ Checks Over		0.00
+ Taxes/Partial Returns		6,793.06
Total		590,336.48



September 22, 2026

Agenda Item: 2.B.2

Agenda Title: Staff Reports – Recreation Operations

Submitted by: Chris Layton, Recreation Manager

Recreation Department Updates

Chris Layton – *Recreation Manager*

Laura Shepard – *Recreation Coordinator*

Chase Whitman – *Recreation Specialist*

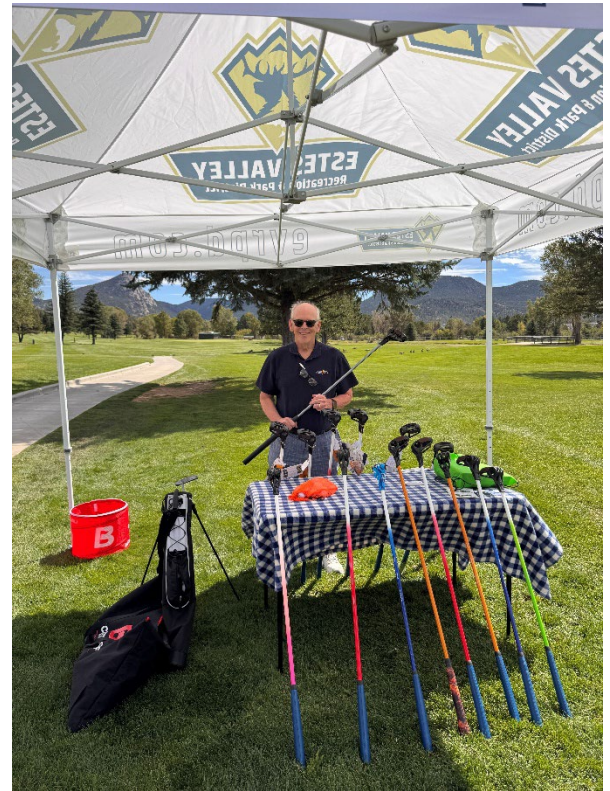
We also have 15 part-time staff consisting of Recreation Attendants, Sports Officials and Specialty Instructors.

Youth Programs Update

Disc Golf and Fling Golf Clinics – This year during the time Scotfest has Stanley Park reserved, we ran a disc golf and a fling golf clinic.

Disc Golf – Volunteer Instructor and local disc golf legend, Garrick Mann instructed our 4-day disc golf clinic. The program consisted of one day at the Elementary School Top Field, Two days playing a custom course setup by Garrick at the Knowl Willows Open Space, and a final day playing the Lake Estes 9-hole Disc Golf Course with parents invited to play with tier children.

Fling Golf – Recreation Specialist Chase Whitman instructed our Youth Fling golf clinic. This program was made possible by a \$500 grant from the Estes Park Sunrise Rotary. This program kicked off with a demo by Richard Bettie, who is the Fling Golf ambassador for the state of Colorado. Bettie also was holding demos during the day at the Lake Estes 9-Hole golf course for anyone to come and try out this new and upcoming sport. *The photo above is Richard's Demo set up at the golf course.*





Photos from our Disc Golf and Fling Golf Clinics.

Youth Soccer – We are back in action after the break from the Scotfest park reservation, Teams are playing their second games on Saturday September 19th at Stanley Park.

Cubz Den Lil Bobcats - Our second session for the school year began on September 15th. Once again this program is full with a waiting list.

Youth Skateboarding – Chris Layton is instructing our Youth Skateboarding program that began on September 18th and takes place at the Lawson Skatepark on Friday afternoons.

Youth Paint and Snack – Our youth “Paint and Snack” program instructed by Joseph Turner took place on Friday September 18th. The young Picasso’s painted a fun superhero themed painting, shown at right.



Adult Sports Update

Adult Softball Our Fall adult softball season resumed their games after the Scotfest reservation on Wednesday Sept 16th. The championship game is slated to be played on October 21st.

Adult Volleyball – Registration is open for our Adult Volleyball program that begins on Late October.

Pickleball Clinic – Scott Thompson instructed our adult pickleball clinic on Friday September 18th. We have an intermediate level clinic planned for Friday Sept 25th.

Other Updates:

Lawson Skatepark “Fall Skatefest” our annual skateboard/scooter contest and social event. Skaters from all over the front range attend. Our planned date of August 15th will no longer be suitable. New date will be October 17th.



September 22, 2026

Agenda Item: 2.B.3

Agenda Title: Staff Reports – Community Center

Submitted by: Amy Alexander, EVCC Operations Manager

EVCC Operations

Amy Alexander, Operations Manager

EVENTS, PROMOTIONS & PROJECTS

EXTERIOR PAINTING | Aug 17 – 28

The exterior painting project went very smoothly, and the building looks fantastic. Come by to look at the finished product.

LAP POOL DECK | Oct 12 – Nov 7

We will be replacing the lap pool deck and bleachers. We are optimistic that the new deck will provide long-term durability and require minimal maintenance moving forward.

10-FOR-10 PROMOTION | Month of November

- New or Expired members only; Ages 14 and up
- Non-transferable; No residency restrictions
- Punch Passes expire 30 days from the date of purchase

PERSONAL TRAINING PROMOTIONS | 2026

- New Clients: Receive one free hour when you purchase your first personal training package
- Existing Clients: Receive 10% off when you purchase your third personal training package within 12 months

REALTORS PROMOTION | 2026

- Buy your new home with an Estes Valley District realtor and get a FREE one-month membership
- Redeem within 3 months of the closing date

MANAGER MEETINGS | August 2026

Aug 11	Creating a Wow Experience Julie
Aug 18	Departmental Catch up Bethany
Aug 25	Learning to teach basic emergency skills to staff Amy, Nani
	Adult/Pediatric SAM and focused check – Zach

FINANCIAL HIGHLIGHTS**ORIGINAL BUDGET VS. YTD | AS OF 8/31/26**

DEPARTMENT	ORIGINAL BUDGET	8 MONTH GOAL	YTD REVENUE
EVCC Improvement Fund	\$61,050	\$40,700	\$54,713
Memberships/Day Pass	\$830,000	\$553,333	\$668,007
Health Plan Reimbursement	\$125,000	\$83,333	\$82,554
Merchandise/Locker Rentals	\$62,000	\$41,333	\$38,022
District Venue Rentals	\$183,000	\$122,000	\$143,356
Swim Lessons/Team	\$55,000	\$36,666	\$30,530
Aquatic Classes/Rentals	\$26,000	\$17,333	\$19,251
Personal Training	\$50,000	\$33,333	\$33,500
Fitness/Adult Classes	\$28,000	\$18,666	\$21,806
Adult Sports	\$22,500	\$15,000	\$10,685
Youth Sports/Activities	\$71,000	\$47,333	\$45,162
Aquatic Sponsorship	\$4,500	\$3,000	\$3,558
Recreation Sponsorship	\$26,400	\$17,600	\$16,679
TNL Sponsorship/Parking	\$24,000	\$14,000	\$22,900

DEPARTMENT REVENUE COMPARISON | 2025 VS. 2026

DEPARTMENT	2025 AUGUST	2026 AUGUST	2026 MONTHLY GOAL	2026 YTD 8/31/26	2025 ACTUALS	2026 BUDGET
Membership/Day Pass	\$68,226	\$68,736	\$69,167	\$668,007	\$794,901	\$830,000
Healthcare Reimbursement	\$11,013	\$11,040	\$10,417	\$82,554	\$123,385	\$125,000
Merchandise and Locker Rentals	\$5,056	\$4,711	\$5,167	\$38,022	\$50,074	\$62,000
District Venue Rentals	\$13,860	\$16,357	\$15,250	\$143,356	\$157,912	\$183,000
Swim Lessons/Team	\$6,132	\$3,549	\$4,583	\$30,530	\$47,223	\$55,000
Aquatic Classes/Rentals	\$924	\$364	\$2,167	\$19,251	\$21,226	\$26,000
Personal Training	\$4,187	\$1,750	\$4,167	\$33,500	\$40,454	\$50,000
Fitness/Adult Classes	\$2,523	\$2,408	\$2,333	\$21,806	\$31,124	\$28,000
Adult Sports	\$4,185	\$2,320	\$1,875	\$10,685	\$19,252	\$22,500
Youth Sports/Classes	\$5,751	\$4,335	\$5,917	\$45,162	\$61,328	\$71,000
Aquatic Sponsorship	\$0	\$0	\$375	\$3,558	\$3,550	\$4,500
Recreation Sponsorship	\$0	\$350	\$2,200	\$16,679	\$27,729	\$26,400
Tuesday Night Live	\$0	\$0	\$2,000	\$22,900	\$32,666	\$24,000

Guest Services

Madelyne Manning, Guest Services Manager

OVERVIEW

Guest Services had another strong month, continuing to exceed original revenue goals across all membership categories and daily admissions. As of August 31, Guest Services has surpassed its original eight-month revenue goal by \$114,671.72, reflecting another successful month and continued strong performance.

As we move into the cooler months, we anticipate a decrease in non-resident visitors and an increase in check-ins from Estes Park residents. We will continue to focus on providing excellent service to both our members and guests while maintaining our strong revenue performance.

Membership Revenue			
Membership Type	01/01/2025 - 08/31/2025	01/01/2026 - 08/31/2026	8 Month Goal
Annual	\$322,775.08	\$360,648.90	\$300,000.00
Punch Pass	\$39,262.25	\$40,860.00	\$38,000.00
Monthly	\$89,754.91	\$99,093.89	\$83,336.00
Weekly	\$18,154.50	\$21,573.78	\$15,336.00
Daily Admissions	\$126,187.15	\$145,831.15	\$116,664.00
Totals	\$596,133.89	\$668,007.72	\$553,336.00

In August, 8 lockers were scheduled to expire. 5 members chose to renew and 3 chose to release. Guest Services will continue to promote locker rentals and make members aware of available options to encourage continued use of this convenient amenity.

Merchandise & Lockers			
Revenue Type	01/01/2025 - 08/31/2025	01/01/2026 - 08/31/2026	8 Month Goal
Merchandise Sales	\$25,820.80	\$25,445.88	\$28,000.00
Locker Rentals	\$11,530.00	\$12,576.66	\$13,336.00
Totals	\$37,350.80	\$38,022.54	\$41,336.00

HIGHLIGHT

Guest Services continues to provide a welcoming and positive experience for our members and guests while supporting the operations of the facility. The team continues to focus on providing friendly, knowledgeable services and ensuring guests receive the assistance they need when visiting.

In September, we also welcomed a new part-time Front Desk Attendant, Annie to the team! She has begun training and learning our front desk procedures and guest services expectations. We are excited to have her on the team!

Aquatics

Nani Couwenberg, Aquatics Manager

SCHEDULE

- Off-season operating hours went into effect on Monday, 8/10. For exact times, please visit evrpd.com.
- The weekday 10:30am-11am closure at the leisure pool was removed so guests can enjoy water walking until Open Swim begins at 11am.
- The Swim Stroke Clinic has been removed from the schedule due to extremely low participation.

PERSONNEL

- August in-service took place on Saturday, 8/8 where staff completed a CPR/AED review and practiced activating the facility EAP using their whistles.
- Kaitlynn G. was on vacation from 8/18 to 8/23. Staff did an excellent job covering the hours and maintaining pool operations during the absence.
- We are actively recruiting staff for part-time Lifeguard, Head Lifeguard, and/or Aquatics Instructor positions. For information on becoming a lifeguard or working at the pool, please contact swim@evrpd.com.

EPSD SWIM & DIVE

- The EPSD Middle School swim & dive team will began preseason practices on Monday, 8/10. Coached by Kassi Fisher and Jen Maley, the swim & dive team has roughly 15 athletes, and their first meet is scheduled to occur on Tuesday, 8/25.

PROJECTS

- The anchors securing the diving board's base to the concrete were repaired and the diving board was operational as of 8/19. Thank you so much to Isaac, Trinity, and Zach for completing this project in time for our annual lap pool rental for the Cheley Burn Camp.

REVENUE as of August 31, 2026

Aquatics Classes & Events	Budget: \$9,000	YTD: \$2,279.50	25 percent
Swim Lessons/Team	Budget: \$55,000	YTD: \$30,530.89	55 percent
Aquatics Rentals	Budget: \$17,000	YTD: \$16,972.00	99 percent
<u>Aquatics Sponsorships</u>	<u>Budget: \$4,500</u>	<u>YTD: \$3,558.00</u>	<u>79 percent</u>
8/31/2026	Total: \$85,500	YTD: \$53,340.39	62 percent

AQUATICS CLASSES & EVENTS

We are continuing to offer free classes included in club membership and other programming for an additional fee. Our current and upcoming programming is listed below.

- Inclusion Classes (Ongoing)
 - ❖ Aerobic Water Walking Mon/Wed/ Fri 8am-8:50am Included
 - ❖ Aqua Circuit Training Tues/Thurs 8am-8:50am Included
- The 100-Mile Swim Challenge is running strong with 31 participants. We have had more people register for the program this year compared to 2025 and 2024. Frank Ferree, Chris Settlemyer, Sherry Flanery, Tanner Leonard, Tim Smith, Tyler Schmitt, and Elizabeth Halas have completed the challenge so far with a handful more very close behind.
- Flick N Float on 8/14 was canceled due to low participation.

- Paid Programming Coming Up

➤ Tu/Th Swim Lessons	9/10-10/8, T/TH	2:30pm-6pm	\$95-380pp
➤ Rec Swim Team	9/10-10/8, T/TH	6pm-7:30pm	\$160pp
➤ Saturday Swim Lessons	8/22-10/10, SAT	9am-1pm	\$95-380pp
➤ Glow Swim	9/25/26	5pm-7pm	\$18pp
➤ Spooky Splash!	10/23/26	5pm-7pm	\$20pp
➤ 100-Mile Swim Challenge	Ends 9/30	Lap Swim Hours	\$20pp
➤ Adult & Ped CPR/AED/FA	10/31/26	9am-11:30am	\$85pp

SWIM LESSONS & REC SWIM TEAM

- Swim lessons continue at their usual times on Tuesday/Thursday afternoons and Saturday mornings.
- The August Rec Swim Team session was canceled due to low participation. We have been able to block off a 1 hour timeslot during swim lessons so those athletes that were registered still get some practice time. This will likely continue through the fall.

AQUATICS RENTALS

- July held the following rentals:
 - 7 non-private leisure pool rentals
 - 1 non-private pool party
 - 1 private lap pool & dive well rental
 - 1 private leisure pool rental
- We are preparing for the return of elementary school class swim parties and two private pool rentals in September and October.

AQUATICS SPONSORSHIPS & DONATIONS

- This is the second year we have begun to generate sponsorship revenue for Aquatics. We did not make any banner sales during the month of August.
- We are planning for our upcoming Early Bird Sponsor Banner deal beginning Tuesday, 9/1. Businesses and other local groups will be able to purchase their 2027 sponsor banner early at a prorated cost. We made two banner sales under the Early Bird Special last year and are expecting the same number, if not more.
- For inquiries regarding AQ sponsorship banners or donations to AQ programming such as the Rec Swim Team, please contact swim@evrpd.com

Fitness and Adult Activities

Julie Bunton, Fitness and Programs Manager

Current Programs

Fitness

- **Fitness Inclusion Classes** – 3 Pilates classes, Zumba Gold, Total Body+, Silver Sneakers Circuit and Boom (2 classes), Zumba, Intermediate Yoga, Dance Cardio, 2 Gentle Yoga classes, 2 Cycling classes, Cardio Drumming.
- **Specialty Fitness Classes** – Senior Strength & Balance, Line Dancing, Sound Bath Meditation, Vinya & Vinyasa



After years of teaching others how to do the Boot Scootin' Boogie, EVRPD's Line Dancing Instructor, Jan Tenzer decided to choreograph her own moves. Once she felt it was ready, she submitted it to a step sheet company for approval, and was accepted!!

Jan debuted her line dance at her last class of the season on August 30th at 4:00pm at the Estes Valley Community Center. We had 20 people in attendance!

✦ We're so proud of Jan and so lucky to have her on our team!

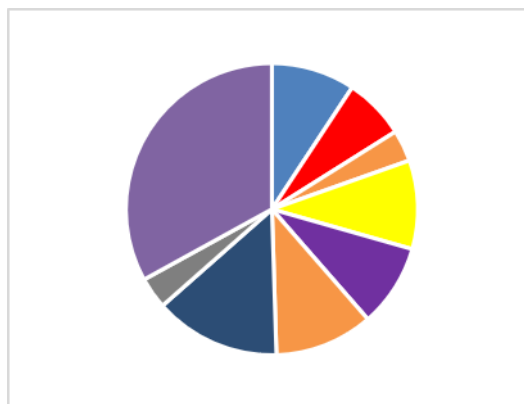
Adult Activities

- **Elevated Connections** – The weekly activities currently include 2 days of Coffee Time, Supreme Court, Mahjong Community Play (2 days), Wednesday Art Group, Adult Chess, & Friday Fitness Class – Cardio Drumming and a special Demo class: Mindfulness for Life.
- **Gen X Group planning for fall**

○ TNL

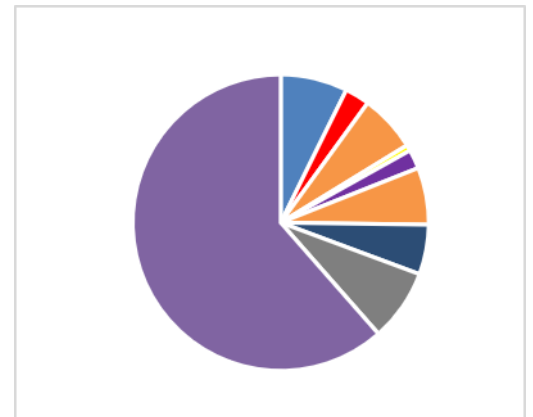


Personal Training



Remaining Goal \$16,500

Specialty Classes



Remaining Goal \$9837.75

Facility Rentals

Bethany Paul, Venue Rental Manager

September 2026 Board Report

August Summary (Finalized)

Financials

- Total Facility Rental Revenue (Month): \$16,357.50
- Total Facility Rental Revenue (YTD): \$143,356
- Overall % of Annual Goal Achieved (YTD): 78.3%

Highlights

- Stanley Park rentals exceeded its annual goal.
- The department has brought in \$23,000+ more than YTD 2025.

Department Notes

- Through Bethany's efforts, the District continues to host key players in the Estes Valley community:
 - Rocky Mountain National Park held its annual Volunteer Appreciation dinner at the Community Center.
 - Stanley Park hosted an "Exchange Day" for a newly-formed support group for J-1 workers to Estes Park.
 - The Estes Valley Library continues to hold child, teen, and adult programming at the Community Center while the library is under construction.

August (Anticipated)

Bookings

- Total Events: 72
- Private Events: 29
- Community/Nonprofit Events: 43
- Free/No-Charge Events: 0

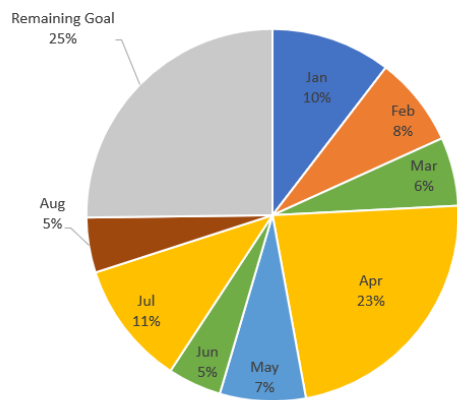
Looking Ahead

- With the unofficial end of summer happening in September, the number of events will begin to decline. Wedding receptions will, however, keep the Community Center busy.
- Stanley Park will host the 50th Annual Scottish-Irish Festival

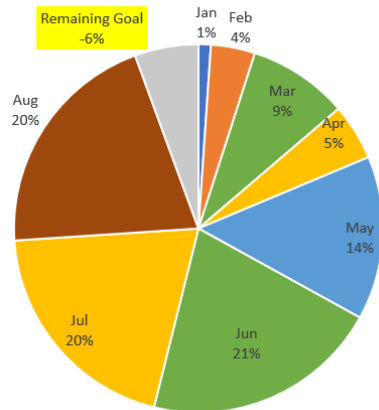
Revenue Snapshot

Facility	Revenue (August '26)	% of Annual Goal	YTD Status
Estes Valley Community Center	\$5,737.50	5%	75%
Stanley Park	\$8,060.00	20%	106%
Marina Pavilion	\$1,485.00	11%	46%
Lake Estes Shelters	\$1,075.00	8%	71%

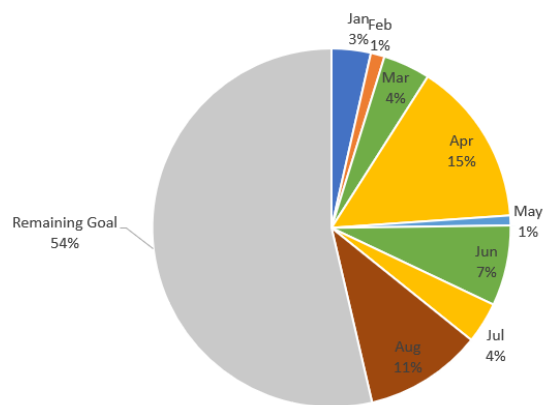
Community Center Rentals - Progress to Goal 2026



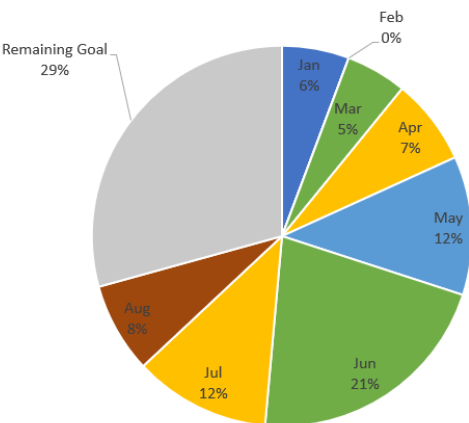
Stanley Park Rentals - Progress to Goal 2026



Marina Pavilion - Progress to Goal 2026



Lake Estes Shelters - Progress to Goal 2026



Facility Maintenance

Isaac Tibbetts, EVCC Facility Maintenance Manager

Department Overview

The Maintenance & Custodial Department continued to focus on maintaining a safe, clean, reliable, and welcoming environment for our staff, members, visitors, and community. August included the completion of several facility improvement projects, ongoing preventive maintenance, and preparation for major projects scheduled for the fall.

Exterior Painting Project — Completed

The exterior painting project has been successfully completed. We are very pleased with the quality of the finished work and with the contractor selected for the project.

The contractor demonstrated a high level of professionalism throughout the project and worked closely with the Community Center to accommodate our operating schedule. Their ability to coordinate around programs, activities, and facility operations allowed the project to be completed in a timely manner while minimizing disruption to our members and staff.

Overall, the project was completed successfully, and the Maintenance Department is happy with both the finished product and the contractor's performance.

ADA-Compliant Shower Benches

New ADA-compliant shower benches have been installed in the Family Locker Room.

The new benches feature a more robust design and improved construction compared with the previous benches. They require positive force to be applied downward to place them into their operating position, providing a secure and stable setup for users.

This improvement enhances accessibility, durability, and overall user safety within the Family Locker Room.

Lap Pool Deck Resurfacing — Preparation

Maintenance has continued preparations for the Lap Pool Deck Resurfacing Project, which is scheduled for November.

Planning and coordination are underway to ensure the project can move forward efficiently and with minimal disruption to facility operations. The department continues to coordinate the necessary materials, scheduling, and logistics in preparation for the project. A contractor has also been selected through the formal Request for Proposal (RFP) process. This will allow the project to move forward with a qualified contractor.

New Replacement Bleachers

The new replacement bleachers have been ordered for the facility.

Diving Board Maintenance

Maintenance completed a significant safety-related improvement to the diving boards during August.

All diving board hardware was replaced with new stainless-steel hardware. The diving board was also leveled and adjusted to the manufacturer's specifications.

This work helps ensure the diving equipment remains properly maintained, secure, and operating according to manufacturer requirements.

Fitness Equipment Maintenance

The Maintenance Department has continued its ongoing preventive and corrective maintenance of the Community Center's fitness equipment.

Parts have been ordered as needed, and repairs and component replacements have been completed when required. Continued attention to the fitness equipment helps maintain safe, reliable equipment for members while extending the useful life of the facility's investment.

Landscaping & Grounds Maintenance

Maintenance has continued regular landscaping and grounds maintenance around the Community Center. Work has included maintaining the appearance and condition of landscaped areas and addressing ongoing ground-related needs. Continued grounds maintenance helps maintain the overall appearance of the facility and provides a clean, safe, and welcoming environment for the community.

Looking Ahead

The Maintenance & Custodial Department will continue to focus on preventive maintenance, facility safety, cleanliness, and protecting the Community Center's physical assets.

Key upcoming priorities include:

- Completing preparations for the November Lap Pool Deck Resurfacing Project
- Coordinating installation of the new replacement bleachers
- Continuing fitness equipment repairs and preventive maintenance
- Maintaining aquatic equipment
- Continuing landscaping and grounds maintenance
- Addressing building and equipment repairs as they arise
- Continuing to identify potential problems early to prevent larger and more costly failures

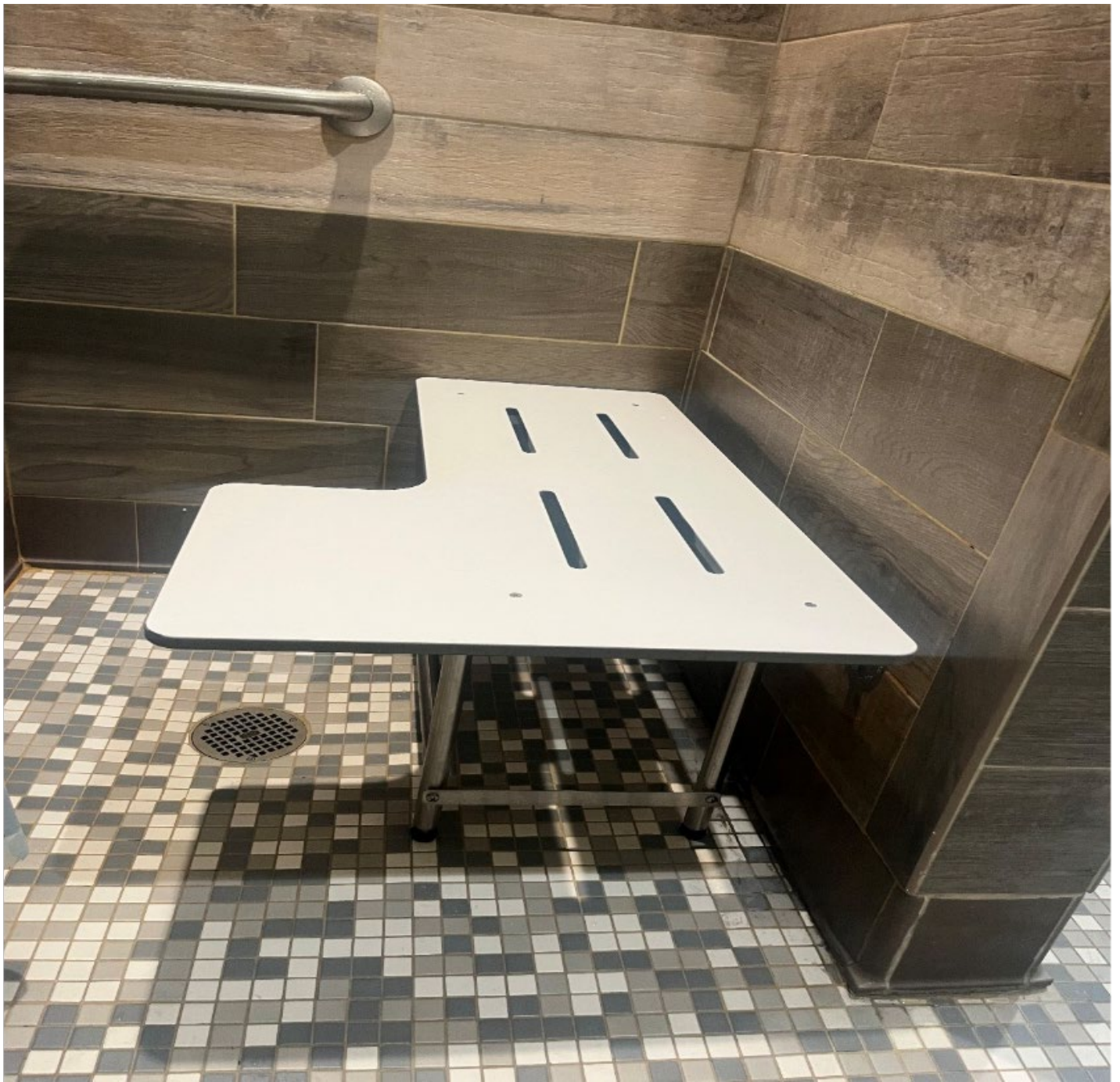
Department Commitment

The Maintenance & Custodial Department remains committed to keeping the Estes Park Community Center **safe, clean, operational, efficient, and welcoming**.

Through preventive maintenance, timely repairs, project planning, and close coordination with other departments, Maintenance continues to protect the facility's assets and support the programs and services provided to the community.







SEPTEMBER 2026 GOLF COURSES

Greens aerification is a common and important cultural practice on putting greens and other high maintenance turf areas. Here, in Estes Park, we can use “needle” tines periodically throughout the year. The needle tines offer similar benefits as core aerification, without the disruption in play and ultimately revenue streams.



The elk season is upon us. This photo shows what golf course maintenance staff deal with on a daily basis. It takes a team of 3-5 staff, armed with trouncers and shovels to repair the damage. Throughout September, the turf has not yet gone into full dormancy and growth will help the recovery. As we move into fall, the elk prints will affect play until the course closes.



SEPTEMBER 2026 GOLF COURSES

Different varieties of low maintenance grasses were planted in some out of play areas at the 18-hole course. Blue grama, crested wheat, buffalo grass and Chewing's fescue are some grass species that are found to be drought and disease tolerant with the ability to out compete some noxious weed species. These native areas were identified during the irrigation system design process.



SEPTEMBER 2026 GOLF COURSES

Overnight low temperatures are pushing some of the “native” grasses into dormancy. The contrast in color between the native grasses and the maintained turf on fairways and roughs will become more evident as we move into fall.





September 22, 2026
Agenda Item: 2.B.5

Agenda Title: Staff Reports – Marina Operations
Submitted by: Keith Williams, Marina Manager

MARINA OVERVIEW

Fall Operations

Due to extremely limited staffing and in preparation for winter closing, we will have modified Marina hours for the remainder of the season. In September we will be closed Monday, Tuesday and Wednesday. Open Thursday through Sunday from 8 AM to 5 PM. Boat rentals will continue with limited availability until October 1st. In October, we will limit boat rentals to Friday to Sunday until October 18th. As of October 18th, we will be closed for the season.

2025 POS + Kiosk = \$328,133.57 vs. 2026 POS + Kiosk = \$370,850.73

2024 vs. 2025 FAREHARBOR REVENUE YTD & MTD

YTD FareHarbor (\$468,123.70) is UP 6.15% compared to same dates in 2025



September 22, 2026

Agenda Item: 2.B.6

Agenda Title: Staff Reports – Campground Operations

Submitted by: Zenda Smith, Campgrounds Manager

September 2026



August was another busy month at the campgrounds. I am happy to report that we are on track to meet or exceed our revenue budget of \$1,032,300. Although we were off to a slow start with early reservations, August was a stellar month with some of the highest recorded revenue in the past five years.

Our Workamper staff has done a fantastic job this year. We are receiving 5-star reviews on Google on a regular basis, and the reviews regularly mention how friendly and helpful our staff members are. They have all genuinely taken ownership of the campgrounds and exceed customer service expectations. We

also receive comments consistently in online reviews stating how clean our facilities are... our contracted cleaning company has done a great job building that reputation and has proven to be a critical part of our campground team.

I have been focused on locating and hiring staff for next season and am pleased to report that we will have 15 Workcampers returning! This is a positive indication that they had a great experience working for EVRPD. Having so many returning will also make the training process easier and will allow us to begin the season with veterans on the front line. I have already filled the 10 vacant volunteer camp host positions and only need to hire 2 additional people to complete our maintenance team for the 2027 season.

The maintenance staff has completed a number of property improvement projects ... repairing and painting fences, cleaning ditches, watering new trees, and completing a number of plumbing repairs in the shower houses. After the parks close on September 27th, there will be multiple winterizing tasks and the water systems will be blown out.

Thanks in advance for supporting the needs of the campgrounds with your upcoming approval of the operating budget for 2027. EVRPD has done a great job “enriching lives with quality recreation”.



Here are a few of our latest Google reviews:



[Ish Craig](#)

Local Guide • 178 reviews • 39 photos

★★★★★ Yesterday

Have camped at many campgrounds and this has been the best one yet. Hosts/staff - welcoming, nice, helpful and attentive. Other campers were respectful & friendly. If you book online you can see the map layout of the sites and a snapshot of each site, some closer to others some more secluded + can see all campground rules. We had site A42 and it was the perfect in-between (not much shade)- but perfectly fine if you have a canopy of some sort. The site itself was spacious and clean. Pricing is standard. Bathrooms/showers immaculate (I've had some campgrounds charge by quarters for showers, this campground has no such charge) also no entry fee if you have reservations already. they have some handy convenience items for sale at their front desk. Weather changes rapidly, we experienced opposite spectrums of the weather during our 2 night stay + it also gets a little colder here at night so come prepared.

1 hour hike to Sprague lake - not the best fishing but no charge or reservation needed through rmnp if you hike

15 min hike to wind river - caught my first brook trout there and many others

15 min drive from Estes park / rmnp entrance

10min drive from Mary's lake - great fishing for beginners or kids, trout will bite anything but for us they were all pretty small rainbow trout

Tons of great breweries nearby!

Me and my wife had so much fun at this campground thank you guys!



[Meggie Garry](#)

11 reviews • 0 photos

★★★★★ 1 week ago

We recently tent camped at Estes Park Campground and had a wonderful time! All of the facilities were very clean and our specific camp site was beautiful. Great access to Rocky Mountain National Park. The best part though were the camp hosts! We left to go hiking and it started pouring down rain. We were worried about our stuff getting wet and came back to the camp site to a tarp covering all of our stuff. The host had covered our stuff while we were away to prevent it from getting wet! The hosts really went above and beyond and made our stay much more comfortable.



[Felicia Wilkens](#)

0 reviews • 0 photos

★★★★★ Yesterday

Staff was super nice, friendly, and helpful. Family friendly, and quiet. Beautiful views and clean environment. Highly recommend!!!

Crowdedness

Not crowded

Campground navigation

Very easy



[Gabby Cole](#)

Local Guide • 10 reviews • 5 photos

★★★★★ 19 hours ago

Vacation • Family

Waking up with this kind of view every morning doesn't get much better! This was the cleanest place we have stayed at. The friendliest staff that remembers your face and name. Kid friendly place with a heated pool and a playground that was very clean and accessible too. If you want a place to stay in Estes Park this would be my first pick every time! Within the first hour after setting up we saw some wildlife right inside the campgrounds! Can't wait to return next year! Thank you for the memories :)

Rooms: 5/5 Service: 5/5 Location: 5/5

Safety

Very safe

Walkability

Easy access everywhere including bathrooms and pool and playground

Noteworthy details

The view and friendly staff

Hotel highlights

Luxury, Great view, Quiet, Kid-friendly



[Tim Osieczanek](#)

Local Guide • 10 reviews • 1 photo

★★★★★ 17 hours ago

This campground has been great for years. It's a perfect location for adventures in and around Estes Park. The campground is well kept. The restrooms and showers are very clean and in order. Great facilities. Happy people. Would definitely camp here again

Rooms: 5/5 Service: 5/5 Location: 5/5



[Cody Shameklis](#)

8 reviews • 0 photos

★★★★★ 21 hours ago

What a gem. Stayed 2 nights. The location is great you can walk into the park/bear lake. Close to town but away from all the noise. Super clean all the sites were maintained, bathrooms and showers were clean the whole time, even when it was busy on saturday. All the staff was friendly and helpful. Will be back and would recommend to friends and family.



Mary's Lake Campground

	2022	2023	2024	2025	2026
January	137,314.06	122,261.36	110,208.52	117,996.41	79,335.45
February	74,648.35	83,468.20	76,744.41	70,174.60	55,524.09
March	69,780.97	83,759.93	83,164.09	62,730.11	68,222.74
April	63,973.71	57,405.25	59,035.79	35,850.80	43,466.46
May	65,520.36	62,119.78	68,854.00	72,242.77	61,994.63
June	128,980.18	97,623.26	108,155.36	115,056.68	151,587.61
July	129,046.14	99,629.92	105,540.48	117,293.73	120,815.64
August	104,560.01	80,996.58	72,283.15	85,112.37	92,273.80
September	39,437.19	35,759.03	36,290.18	26,032.35	
October	187.77	160.91	-86.84	29.04	
November					
December					
	\$ 813,448.74	\$ 723,184.22	\$ 720,189.14	\$ 702,518.86	\$ 673,220.42

Total To Date	\$773,823.78	\$687,264.28	\$683,985.80	\$676,457.47	\$673,220.42
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East Portal Campground

	2022	2023	2024	2025	2026
January	40,623.24	64,892.30	52,842.29	69,319.00	48,738.25
February	26,912.00	48,285.28	45,880.68	44,273.85	25,550.92
March	27,207.04	55,353.20	46,406.65	32,070.85	34,510.76
April	25,131.44	33,567.35	28,966.40	27,328.93	37,343.17
May	25,028.77	31,436.11	35,327.79	31,846.38	38,869.36
June	28,617.85	38,318.88	50,313.40	47,945.28	49,197.82
July	34,764.39	38,120.26	46,909.51	41,088.74	42,553.72
August	25,144.57	31,353.83	22,654.59	24,215.70	42,334.08
September	9,692.93	11,619.00	8,959.63	5,818.43	
October	-308.00		-	-123.70	
November					
December					
	\$ 242,814.23	\$ 352,946.21	\$ 338,260.94	\$ 323,783.46	\$ 319,098.08

Total To Date	\$ 233,429.30	\$ 341,327.21	\$ 329,301.31	\$ 318,088.73	\$ 319,098.08
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	2022	2023	2024	2025	2026
Totals To Date	\$ 1,007,253.08	\$ 1,028,591.49	\$ 1,013,287.11	\$ 994,546.20	\$ 992,318.50
Annual Total	\$ 1,056,262.97	\$ 1,076,130.43	\$ 1,058,450.08	\$ 1,026,302.32	\$ 992,318.50
Annual Budget	\$ 1,222,260.00	\$ 1,173,550.00	\$ 1,134,350.00	\$ 1,047,750.00	\$ 1,032,300.00
over/under	\$ (165,997.03)	\$ (97,419.57)	\$ (75,899.92)	\$ (21,447.68)	\$ (39,981.50)



September 22, 2026

Agenda Item: 2.B.7

Agenda Title: Staff Reports – Human Resources

Submitted by: Robin Fallon, Human Resource Manager

September 2026

HR Goals/Projects

Employee Engagement

- In the August Manager's meeting year-to-date financial statements were discussed. It was announced that the district has met the safety course attendance requirement to receive the 10% discount on our liability insurance. Next year, we will only be counting full-time and part-time employees in this requirement. Tom gave a recap of the board meeting and the customer satisfaction pilot. Some customer reviews have been received. Managers gave updates on their departments. The next Manager's meeting is scheduled for September 16, 2026. The date was moved up a week to match the board meeting schedule and when Mary will be in town.
- In September, we are having "Throwback Homecoming" as our employee activities the week of September 14-18. We will be guessing who is in the picture for employees that bring in a picture from their school days. On Wednesday, there will be game activities in the gym. On Friday, employees can wear purple and attend a potluck at 4pm. After the potluck, employees can walk over to the EPHS homecoming game together.

Safety

- On August 18, 2026, Kyle and Hunter, Risk Management Consultants, completed a playground safety inspection. They were very complementary on the condition of our playgrounds. They had only a few minor suggestions. The next safety meeting is scheduled for September 15, 2026, at 9am.

Other Projects for 2026

- Employee Handbook revision. *Update: Handbook still in process.*
- 2027 Benefit Renewal *Update:* Preparing suggestions for new plan options. Once decisions have been made on plan offerings, benefit open enrollment configuration will begin. Open enrollment will be October 12th through the 23rd.
- Annual review process will start with the Executive Director Review to include district goals for 2027. Review forms will be sent out to board members on September 9, 2026.

Workers' Compensation

August: Two incidents Golf Maintenance (1 incident was a report only): Open claims: 1 Campgrounds, 1 Golf Maintenance

Turnover Statistics

Staffing/Turnover Summary

Aug-26	Active Employees	Terms	New Hires	Monthly Turnover	Q3 Turnover	YTD Turnover
FT	32	2	0	6.25%	9.09%	18.32%
PT	55	5	1	9.09%	21.24%	40.98%
Seasonal Off-cycle	56	2	3	3.57%	5.04%	24.00%
Total	143	9	4	6.29%	12.08%	30.02%
Seasonal End Terms		7				

Seasonal Rehire rate August 33.33%; Season to date 61.76%

Year-to-date (YTD) full-time turnover for 2026 is 18.32%. YTD full-time turnover for 2025 was 3.13% and for 2024 the YTD turnover was 10.00%.

2026 YTD turnover for part-time employees is 40.98%; compared YTD 2025, which was 38.82% YTD 2024 which was 34.85%.

Off-cycle seasonal turnover YTD for 2026 is 24.00% compared to 2025, which was 22.22% and 2024 which was 18.71%.

Total YTD turnover for 2026 is 30.02% compared to 2025 YTD turnover at 25.05% and for 2024 YTD at 24.51%.

Recruitment

Positions filled in August 2026

Part-time Front Desk Attendants – Hired Tonya Russell in August and Annie Olson to start in September

Part-time Rental Attendant – Hired Kristy Ancheta to start in October after she finishes the seasonal position at the 9-hole Golf Course

Seasonal Golf Cart Attendant – Hired Megan Huff, Stephanie Zimmer and Steven Craig in August and Ryan Langley to start in September

Open Positions September 2026

Lifeguards, Swim Instructors and Head Lifeguards – Actively recruiting for fall shifts.

Sports Officials – preparing offer letters.

Always accepting applications for Personal Trainers, and Specialty Instructors.



ESTES VALLEY Recreation & Park District

Marketing and Communications Board Report – September, 2026

Lisa VanBuren

Lots of signage and graphic project for monitor slides! Cindy has been shooting lots of video around the district, and has ideas about how to use that in place of all the monitor slide graphics. We'll be rolling out some tests for upcoming youth rec programming - stay tuned!

ESTES VALLEY COMMUNITY CENTER

NOW HIRING Lifeguards & Swim Instructors

Part-Time • Year-Round • Apply now
\$16-\$27/hour



BASKETBALL • VOLLEYBALL BASEBALL • SOFTBALL • SOCCER

ESTES VALLEY RECREATION AND PARK DISTRICT NOW HIRING SPORTS OFFICIALS!



NATIONAL DANCE DAY



Saturday • September 19 • 9:30a-12p • Sign up by 9/17



WELLNESS FAIR

Sat. 11/7 9a-Noon EVCC Lower Level



VENDORS

Aspen Club • Community Hearing Center
Estes Park Health Foundation • Estes Park Pilates
Estes Park Yoga • Glacier Lily Beauty
Good Samaritan Village • Home Instead
Jazzercise Estes Park • The Bridge of Estes
Mary Ann V. Martin Primerica • Mom's Meals
Moon Mountain Quilter • Mountain Bread Rocks
Move With Me Books • Northeast Health Partners
Partners • Salud • Sarah Hills Counseling
Larimer County Health Department • Vaccines

PRESENTATIONS

9a Optimizing Brain and Heart Health - Connie Bauman
10a The Microbiome: Gut/Brain Connection - Connie Bauman
11a You're Never Too Old To Eat Kohlrabi - Lisa Boesen
WELLNESS/SPA ROOM PROVIDED BY GLACIER LILY BEAUTY



FOOD TRUCK RALLY • THURSDAY • OCTOBER 8

Tennis Court/Osprey Shelter Parking Lot • 5p-7p

Crepes on Wheels



Kona Ice



Lulu's Taters



Mexico Al Norte



Questions? Send Julie Bunton an e-mail: Julie@evrpd.com

NO EVENT PARKING



TOW AWAY ZONE

Yoda Reset



Sunday • October 11 • 4p-5:30p • Sign up by 10/7



BOBCAT CAMP



Mon. 10/19
7:45a-3:45p

Grades K-5
\$26/student

WILD WEST THEME - SIGN UP BY 10/16!



Eggplant Festival



Wednesday • October 28 • 5:30p-8:30p • Sign up by 10/16





September 22, 2026

Agenda Item: 2.B.9

Agenda Title: Project Manager's Report

Submitted by: Kim Slininger, Project Manager

EVRPD Project Status Brief

Active Projects

Permaculture Program Update

Project #1- Permaculture Program Update

The Permaculture Program will begin collaboration with Eagle Rock School starting on September 22. Eagle Rock students will come to the Permaculture site for two 5 week sessions on Tuesdays and Thursdays. With the help and coordination of Josh Morris, Eagle Rock Science teacher, the students will assist in the following projects: building of the gabion basket enclosure fortification to protect the hives, develop and record a snow harvesting study in the orchard site, assist in honey harvesting, extraction and bottling and develop short videos of the Permaculture Program. The course is called, Permaculture-Telling the Story. A short film about the class will be presented in the film contest sponsored by the Estes Valley Land Trust later this year.

The bear attack in early August continues to have lasting effects. The disrupted colonies migrated into the largest hive which resulted in the hive being occupied by more than one queen. Colony/hive with two queens was thrown into chaos with the bees not able to function as a cohesive unit. There was a stall in the fall development of new winter brood in that hive until the queens were separated into their own hives. The late season continued disruption will have lasting effects that will threaten the viability of all three separated hives. The winter survivability of the three hives is in question. The remaining 3 hives are doing quite well with an abundance of honey and winter brood being developed.

The bear intrusion has been mitigated, and the current wildlife battle is with rutting elk. Fighting bulls are not dissuaded by the electric fence and a daily vigil is required to fix the fence keep the bear from making another visit. This will continue for another month until the wildlife settles down for winter.

On a bright note the Aster wildflowers seeded two years ago have come into full bloom and are providing late season nectar and pollen for the bees. The Phacelia, planted with the help of Cheley Camp participants in mid-August, has come in quite well and will help to enrich and stabilize that ground for the next growing season.



Phacelia plot near upper aspens. Phacelia is an excellent ground cover and bee forage.



Aster plot just below apiary, planted in fall of 2024

Agenda Title: District Maintenance & Parks and Trails

Submitted by: Zachary Zeschin, District Maintenance Superintendent

Board Report

The past month in Parks & Trails and District Maintenance were focused on preparing projects and large events occurring over the next two months, in addition to our daily maintenance routine that is representative of a season that is nearing the end. During fall as the elk rut begins and we see an influx of wildlife down at Stanley Park and throughout the District our focus tends to shift from keeping up with tourism traffic to preparing for winter and working through improvement projects.

We did have a few interesting happenings that occurred last month. The Colorado Special District Liability Pool did out annual CPSI playground inspections. We had a few action items that came out of the inspections, with no major deficiencies.



Homer Rouse Signage Scheduled for Updates



A Set of Bleachers Moved and Damaged by Fall Winds

All items noted were written for recommendation, and we have some parts on order for replacement. We also visited and toured Northern Water's conservation gardens in Berthoud, CO. We visited looking for inspiration for Stanley Park landscaping and are looking into a grant process they offer for water conservative landscape installation. We are still dealing with significant impacts of wildlife around our facilities including bears on the lake trail and large herds of elk at Cherokee Draw and Stanley Park.

Summer season club baseball ended in August, but we still continue field prep practice for fall softball. Rec soccer began last month which required layout and painting of 6 total soccer fields on the baseball outfields. Other rec programs that we will support include pickleball clinics, youth mountain biking, youth skateboarding, and other fall recreation department events.

Some of the major events that we hosted include Vacation Races Rocky Mountain Half Marathon and 5k and the Long's Peak Scottish Irish festival. Both events require a significant amount of preparation on the maintenance side of things to ensure that our facilities are safe and prepared for the

number of visitors that each event will see. The recovery of our facilities from the Scottish festival is definitely labor intensive and we hope for no major utility damage from the large amount of stakes that are used to secure their large tents.



Moving Park Lot Designation for Scottish Festival and Parking Lot Paving

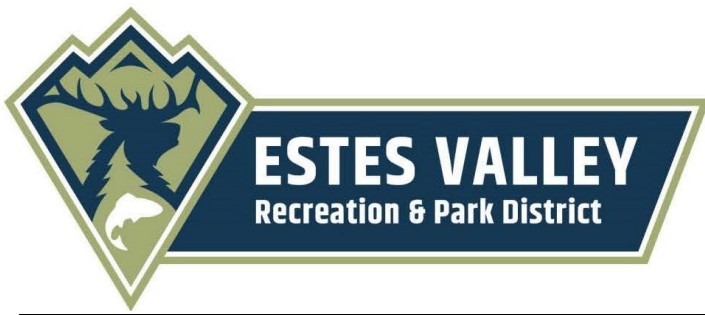
Over the next month, we are focused on a number of larger projects. We have the paving of Stanley Park, tree pruning around the Lake Estes trail, updated signage installation, installation of emergency phones at the Community Center aquatic facility, the 2027 Lap Pool maintenance closure and flooring system replacement, and

lake trail facility winterization. We will continue to investigate the feasibility of laser leveling the ballfields, but it is likely that this may be pushed to spring of 2027 due to the timing of the paving of the parking lot. We are also continuing talks with Whimsadoodle related to the ADA playground donation that could potentially be seen at Stanley Park in 2027. Lastly, we are focusing on capital and operational budgets for 2027

In other exciting news, Zach has a new daughter due to be born November 2026. He will be on leave for 10 weeks and working on preparation to set the crew up for success during his leave. As we approach this time, we will evaluate how both Parks and Trails and Community Center Maintenance can be supported while Zach is gone.



Annual CPSI Playground Inspections



September 23, 2026

Agenda Item: 2.C

Agenda Title: Financial Reports

2.C.1 August 2026 Consolidated FS & Disbursements

Attachments:

☐ Resolution
☒ Report
☐ Contract

☐ Letter
☐ Minutes
☐ Map

☐ Other:

Estes Valley Recreation and Park District
YTD Income Statement 08/31/2026 (66.7% of Year)

	2026 YTD Actual	\$ Change from Last Year	2026 Annual Budget	Actual as % of Budget
Operating Revenues				
Administration	\$ 14,008	4,481	13,700	102.2%
Campgrounds	876,811	\$ (118,233)	\$ 1,062,300	82.5%
Community Center	1,007,792	\$ 89,469	\$ 1,338,950	75.3%
Golf	2,080,280	69,985	2,531,400	82.2%
Marina	848,942	62,372	896,500	94.7%
Parks	37,402	13,511	41,000	91.2%
Recreation	80,254	(12,679)	122,300	65.6%
Total Operating Revenues	4,945,490	108,906	6,006,150	82.3%
Operating Expenses				
Personnel	2,802,475	163,290	4,195,768	66.8%
Utilities & Fuel	388,910	28,523	583,804	66.6%
Operating Supplies	281,759	(91,445)	458,704	61.4%
Repairs & Maintenance	324,257	31,917	458,700	70.7%
Merchandise Purchases	361,864	(56,599)	414,800	87.2%
Contract & Professional Services	122,085	(28,871)	163,402	74.7%
IT & Communications	188,641	21,905	273,871	68.9%
P&L Insurance	103,674	1,590	155,172	66.8%
Credit Card Fees	99,208	3,364	132,931	74.6%
Other Operating Expenses	73,079	(467)	121,300	60.2%
Total Operating Expenses	4,745,952	73,207	6,958,453	68.2%
Income (Loss) from Operations	199,538	35,699	(952,303)	
Non-Operating Revenues				
Property Taxes	3,034,316	132,060	3,280,762	92.5%
Intergovernmental Revenue	207,886	170,477	227,500	91.4%
Interest Income	241,258	(35,052)	374,000	64.5%
Bond/Lease Proceeds	-	(227,096)	-	0.0%
Gain on Disposal of Assets	-	(4,700)	-	0.0%
Insurance Recovery	55,090	55,090	-	0.0%
Transfers from Reserves	-	-	1,073,138	0.0%
Total Non-Operating Revenues	3,538,550	90,779	4,955,400	71.4%
Non-Operating Expenses				
Capital Outlay	770,948	(388,208)	2,091,000	36.9%
County Tax Collection Exp	58,419	2,640	62,135	94.0%
Debt Service	342,515	(8,867)	1,632,442	21.0%
Maint. & Contingency Reserves	-	-	157,077	0.0%
Total Non-Operating Expenses	1,171,883	(394,435)	3,942,654	29.7%
Net Income/(Loss)	\$ 2,566,205	\$ 520,913	\$ 60,443	

Estes Valley Recreation and Park District

Balance Sheet as of 08/31/2026

	2026	2025
Current Assets		
Cash - Operating Accounts	\$ 658,934	\$ 999,566
Cash - Investment Pools	11,015,725	10,351,115
Property Taxes Receivable	3,102,790	2,915,166
Accounts Receivable	180,824	120,508
Inventory	139,990	136,647
Prepaid Expenses	74,569	64,624
Total Current Assets	\$ 15,172,831	\$ 14,587,625
Property and Equipment		
Work in Progress	545,398	137,028
Leased Assets	442,630	442,630
Intangible Assets	123,232	123,232
Land	2,115,572	2,115,572
Buildings, Leasehold Improvements & Equipment	47,193,727	46,683,419
Accumulated Depreciation	(14,059,626)	(12,830,825)
Total Property and Equipment	36,360,933	36,671,056
Other Assets - Deferred Amount on Debt Refunding	60,313	66,348
Total Assets	\$ 51,594,077	\$ 51,325,029
Current Liabilities		
Accounts Payable	\$ 215,054	\$ 315,279
Current Portion, Long-Term Debt	1,375,873	1,325,183
Gift Certificates and Customer Funds on Account	35,132	17,865
Accrued Payroll and Compensated Leave Payable	253,518	243,989
Deferred/Unearned Revenue	151,644	133,437
Deferred Property Taxes Receivable	3,102,790	2,915,166
Other Current Liabilities	47,868	42,738
Total Current Liabilities	5,181,877	4,993,655
Long-Term Liabilities		
Leases Payable	2,211,485	2,261,820
Bonds Payable	11,415,000	12,555,000
Total Long-Term Liabilities	13,626,485	14,816,820
Total Liabilities	18,808,362	19,810,475
Net Position		
Beginning Balance	30,219,512	29,469,264
Current Year Net Income/(Loss)	2,566,204	2,045,290
Total Net Position	32,785,716	31,514,554
Total Liabilities and Net Position	\$ 51,594,077	\$ 51,325,029

Estes Valley Recreation and Park District

Check register

August 1-31, 2026

Bank	Date	Vendor	Document no.	Amount
Operating Account	8/13/2026	V01005--Ace Hardware	154965	1,715.30
	8/17/2026	V01701--Albert Schmurr	Voided - 15496	(2,567.42)
	8/17/2026	V01701--Albert Schmurr	154984	2,567.42
	8/27/2026	V01641--All Colorado Surfaces	154998	27,991.00
	8/13/2026	V01038--Associated Supply Co, Inc.	154966	677.80
	8/13/2026	V01056--BluGuard Security LLC	154967	34.99
	8/6/2026	V01068--Cave Cat Gardens	154952	93.60
	8/13/2026	V01069--CDPHE	154968	165.00
	8/13/2026	V01551--Colorado Golf & Turf	154969	1,901.21
	8/6/2026	V01695--Colorado State University	154953	80.00
	8/20/2026	V01132--DFA Dairy Brands	154985	122.68
	8/13/2026	V01132--DFA Dairy Brands	154970	469.78
	8/6/2026	V01156--Estes HandyWorx	154954	475.00
	8/6/2026	V01161--Estes Park Lumber	154955	373.83
	8/20/2026	V01647--Estes Park Mountain Shop	154986	57.00
	8/13/2026	V01162--Estes Park News	154971	1,714.00
	8/13/2026	V01164--Estes Park Plumbers	154972	470.00
	8/27/2026	V01167--Estes Park School District R-3	154999	5,728.51
	8/13/2026	V01180--foreUP Golf Software	154973	1,230.00
	8/6/2026	V01211--High Plains Excavation & Haulin, LLP	154956	195.50
	8/13/2026	V01218--Ice Of Estes Park	154974	770.00
	8/6/2026	V01218--Ice Of Estes Park	154957	461.00
	8/13/2026	V01226--JC Golf Accessories	154975	1,692.20
	8/20/2026	V01235--K & K Supply	154987	469.36
	8/20/2026	V01241--Keith Williams-Petty Cash	154988	37.78
	8/13/2026	V01605--Kinley Built LLC	154976	38,852.50
	8/20/2026	V01702--Lea Ann Blum	154989	40.00
	8/20/2026	V01261--Loveland Steam Laundry	154990	89.03
	8/13/2026	V01261--Loveland Steam Laundry	154977	382.29
	8/6/2026	V01267--Magic Rose Commercial Cleaning LLC	154958	12,075.00
	8/27/2026	V01272--Mary Davis	155000	1,598.35
	8/20/2026	V01274--Matthew C Barnett	154991	500.00
	8/6/2026	V01286--NAPA	154959	924.06
	8/7/2026	V01315--Paycor, Inc.		2,126.29
	8/13/2026	V01349--Push Pedal Pull, Inc.	154978	2,567.77
	8/20/2026	V01352--R&R Products, Inc	154992	162.80
	8/6/2026	V01352--R&R Products, Inc	154960	376.50
	8/13/2026	V01356--Range Servant	154979	966.93
	8/6/2026	V01639--Renewable Earth Materials, LLC	154961	5,850.00
	8/20/2026	V01367--Rock Creek Bait & Tackle	154993	62.50
	8/13/2026	V01367--Rock Creek Bait & Tackle	154980	50.00
	8/20/2026	V01380--Safeway Stores, Inc	154994	150.14
	8/20/2026	V01507--Simplot Turf & Horticulture	154995	282.40
	8/6/2026	V01393--Siteone Landscape Supply, LLC	154962	4,996.15
	8/20/2026	V01413--Syndeo LLC aka Yiptel	154996	126.64
	8/13/2026	V01413--Syndeo LLC aka Yiptel	154981	1,074.80
	8/20/2026	V01417--Tattoo Johnson & Sons Inc.	154997	5,462.50
	8/6/2026	V01529--The UPS Store #2526	154963	78.46
	8/13/2026	V01617--Turf Diagnostics, Inc.	154982	95.00
	8/13/2026	V01609--Twin Peaks Environmental LLC	154983	15,375.00
	8/27/2026	V01703--Workwise Compliance Inc.	155001	89.55

Bank	Date	Vendor	Document no.	Amount
Electronic Payments	8/6/2026	V01484--Yamaha Motor Finance Corp., USA	154964	12,972.49
	8/20/2026	V01017--All Copy Products Inc.	318	166.79
	8/27/2026	V01024--Amazon Capital Services	328	2,743.00
	8/13/2026	V01024--Amazon Capital Services	302	2,107.60
	8/14/2026	V01053--BBB Seed		32.45
	8/28/2026	V01062--BSN Sports LLC		(212.50)
	8/28/2026	V01062--BSN Sports LLC		212.50
	8/21/2026	V01062--BSN Sports LLC		581.00
	8/27/2026	V01063--Buffalo Brand Seed	326	562.00
	8/28/2026	V01065--Callaway Golf		1,468.89
	8/21/2026	V01065--Callaway Golf		202.58
	8/14/2026	V01065--Callaway Golf		11,401.78
	8/7/2026	V01065--Callaway Golf		563.66
	8/27/2026	V01699--Canva US Inc.	330	3,600.00
	8/21/2026	V01067--Cart Golf GPS		1,500.00
	8/6/2026	V01493--CEBT	298	48,348.02
	8/28/2026	V01072--CenturyLink		265.43
	8/14/2026	V01072--CenturyLink		105.72
	8/6/2026	V01089--Clean Solution	288	735.00
	8/20/2026	V01091--ClearStar Inc.	312	160.27
	8/28/2026	V01092--Cleveland Golf/SRIXON		205.20
	8/21/2026	V01092--Cleveland Golf/SRIXON		255.00
	8/14/2026	V01111--Connecting Point		6,250.98
	8/14/2026	V01137--DIRECTV		(306.98)
	8/14/2026	V01137--DIRECTV		306.98
	8/7/2026	V01137--DIRECTV		(72.00)
	8/7/2026	V01137--DIRECTV		(211.98)
	8/7/2026	V01137--DIRECTV		(12.00)
	8/7/2026	V01137--DIRECTV		12.00
	8/7/2026	V01137--DIRECTV		211.98
	8/7/2026	V01137--DIRECTV		72.00
	8/6/2026	V01140--DMF Bait Company	296	440.00
	8/27/2026	V01149--Eldorado Artesian Springs	332	103.50
	8/6/2026	V01149--Eldorado Artesian Springs	290	33.35
	8/20/2026	V01153--Enviropest	308	774.00
	8/20/2026	V01662--Fuzion Field Services LLC	314	3,490.99
	8/7/2026	V01196--Golf Safety		95.00
	8/28/2026	V01199--Grainger		137.04
	8/28/2026	V01204--HD Supply Formerly Home Depot Pro		350.44
	8/14/2026	V01204--HD Supply Formerly Home Depot Pro		563.61
	8/7/2026	V01204--HD Supply Formerly Home Depot Pro		418.04
	8/28/2026	V01210--High Country Beverage		496.05
	8/21/2026	V01210--High Country Beverage		572.05
	8/7/2026	V01210--High Country Beverage		1,022.05
	8/28/2026	V01213--Hillyard Industries, Inc.		401.91
	8/21/2026	V01213--Hillyard Industries, Inc.		535.88
	8/7/2026	V01213--Hillyard Industries, Inc.		409.34
	8/14/2026	V01227--JD's Service Company, LLC		930.00
	8/14/2026	V01227--JD's Service Company, LLC		(1,307.50)
	8/14/2026	V01227--JD's Service Company, LLC		1,307.50
	8/20/2026	V01256--LL Johnson Distributing Company	316	123.24
	8/6/2026	V01256--LL Johnson Distributing Company	294	1,489.37
	8/20/2026	V01264--Lyons Gaddis	322	1,239.50
	8/27/2026	V01412--NextEra Energy Services Gas, LLC	334	4,760.10

Bank	Date	Vendor	Document no.	Amount
	8/21/2026	V01293--Northend Self Storage		255.00
	8/28/2026	V01324--Pitney Bowes Postage By Phone		100.00
	8/14/2026	V01324--Pitney Bowes Postage By Phone		217.29
	8/28/2026	V01329--Polar Gas		774.36
	8/21/2026	V01329--Polar Gas		217.75
	8/7/2026	V01329--Polar Gas		1,255.20
	8/13/2026	V01599--Precor Incorporated	300	17.84
	8/6/2026	V01347--Progressive Commercial Aquatics	292	1,206.21
	8/7/2026	V01623--Ramp Business Corporation		22.50
	8/6/2026	V01623--Ramp Business Corporation		10,864.12
	8/28/2026	V01360--Red Rocket Web Specialists		199.00
	8/20/2026	V01371--Rocky Mountain Dumpsters	306	1,800.00
	8/13/2026	V01371--Rocky Mountain Dumpsters	304	7,440.00
	8/20/2026	V01543--T2 Systems, Inc.	320	505.00
	8/14/2026	V01432--Titleist		2,040.60
	8/14/2026	V01432--Titleist		(2,041.91)
	8/14/2026	V01432--Titleist		2,041.91
	8/7/2026	V01432--Titleist		371.83
	8/7/2026	V01440--Trail Ridge Printing Co, LLC		275.00
	8/27/2026	V01664--Treatment Technology	336	882.15
	8/14/2026	V01456--US Bancorp Government Leasing and Fin		15,626.96
	8/28/2026	V01595--Van Horn Engineering & Surveying, Inc.		5,325.00
	8/28/2026	V01462--Verizon Wireless		185.12
	8/21/2026	V01492--Visa-Bank of Colorado		20.00
	8/14/2026	V01472--Waste Management-Estes Park		1,205.37
	8/14/2026	V01476--Western Paper Distributors Inc.		1,226.74
	8/7/2026	V01476--Western Paper Distributors Inc.		1,195.84
	8/20/2026	V01674--WET Pools & Spas	310	150.00
	8/7/2026	V01479--Wilcor International Inc.		962.45
	8/20/2026	V01481--Won-Door Corporation	324	900.00
	8/7/2026	V01483--Xcel Energy		667.52
				309,802.37
Electronic/Other Transactions:				
Transfer to Csafe Debt Service Account				38,406.44
Transfer to Colotrust Investment Account				450,000.00
Transfer to A/P Electronic Pymt Account				158,459.33
Payroll & Payroll Taxes				333,332.02
Consumer Use Tax Remittance				420.00
Sales Tax Remittance				11,239.24
Marketing Tax Remittance				5,349.00
Marina deposit shortage				0.81
Voided checks				6,732.29
Total Disbursements from Operating & Electronic Accounts				1,313,741.50
Transfer to Csafe Debt Service Account				(38,406.44)
Transfer to Colotrust Investment Account				(450,000.00)
Transfer to A/P Electronic Pymt Account				(158,459.33)
Credit Card Fees withdrawn from CC account				22,836.07
DOW withdrawals for fishing licenses				4,401.07
Total Disbursements				694,112.87



September 22, 2026

Agenda Item: 3

Agenda Title: Regular (Action) Agenda

Submitted by: Tom Carosello, Executive Director

The Action Agenda for the September 22, 2026 Regular Board Meeting includes:

- 4. Citizen and Board Comments:**
- 5. Administrative Reports:**
 - A. Executive Director Report
 - B. Finance Director Report
- 6. Old Business:**
 - A. EVRPD Capital Budget Discussion (Discussion)
- 7. New Business:**
 - A. Appointment of EVRPD Budget Officer (Discussion/Action)
- 8. Further Business:**
 - A. Meetings to Schedule
- 9. Adjournment**

Attachments:

☐ Resolution
☐ Report
☐ Contract

☐ Letter
☐ Minutes
☐ Map

☐ Other:

Board Action Needed:

A Motion to (approve or modify) the Action Agenda as presented.



September 22, 2026

Agenda Item: 4

Agenda Title: Citizen and Board Comments

Background Information:

This item is placed on the agenda to give members of the audience an opportunity to comment on any item not on the agenda. It is also an opportunity for the Board to make comments on items that are not covered in the agenda

The Board may either wish to respond to the citizen's comment depending on the background information available or listen to the comments without taking any action. The Board may also table the discussion to a future meeting allowing time for staff to prepare background

Attachments:

☐ Resolution
☐ Report
☐ Contract

☐ Letter
☐ Minutes
☐ Map

☐ Other:

Board Action Needed:

No action can be taken from citizens or Board comments since such comments were not included on the posted agenda.



September 22, 2026

Agenda Item: 5

Agenda Title: Administrative Reports

Submitted by: Tom Carosello, Executive Director
Mary Davis, Finance Director

Background Information:

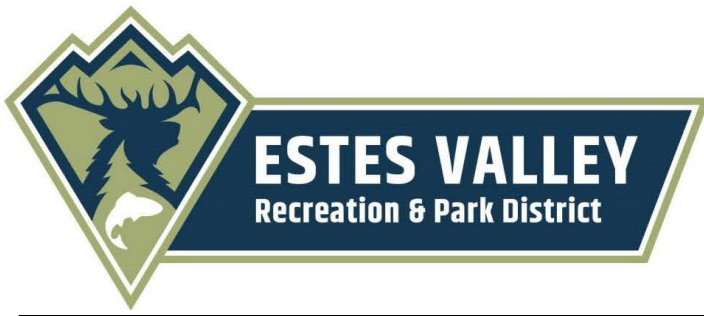
Attached are this month's administrative reports

Attachments:

☐ Resolution
☒ Report
☐ Contract

☐ Letter
☐ Minutes
☐ Map

☐ Other:



Sept. 22, 2026

Agenda Item: 5.A

Agenda Title: EXECUTIVE DIRECTOR'S REPORT

Submitted by: Tom Carosello, Executive Director

Operational Update –

- EVRPD facilities continue to operate according to the following schedules:
 - a. Lake Estes Golf Course – Open seven days a week through late September
 - b. Estes Park Golf Course – Open seven days a week through late October
 - c. Community Center – Main facility hours are 6 a.m. – 8 p.m. weekdays and 9 a.m. – 6 p.m. Saturday and Sunday. Pools close an hour earlier than the rest of the facility.
 - d. Lake Estes Marina – Open seven days a week through early October; no boat rentals Tuesdays (maintenance day)
 - e. Mary's Lake and East Portal campground – Open seven days a week through late September

Trails Committee/Trails Projects – Jacob Hoffman, Bureau of Reclamation Natural Resource Specialist, recently approved the plans/alignment for the “Peak View Trail.” Since this project primarily serves campground patrons, Zenda Smith will coordinate work in conjunction with the Estes Park Cycling Coalition over the next few weeks.

The Parks and Trails Department continues to collaborate with the Marketing Department on updating signage across the District. Current efforts are focused on the Homer Rouse Trail, Fisherman's Nook and Stanley Park, but this long-term effort will continue to unfold over the next two to three years.

Implementation of Customer-Satisfaction Surveys and Analytics –Satisfaction surveys have been supplied to most departments, with locations at parks and trail amenities due for installation before the end of the month. The surveys/QR codes are also being implemented into District newsletters and social media. Early analytics indicate the community center and Parks and Recreation Department are experiencing the most feedback, with generally positive reviews for each.

Capital Projects/Infrastructure – Kinley Built LLC has completed the Mary's Lake pumphouse/restroom “reconstruction” project; we are satisfied with the quality of the build and the associated timeline.

Two agreements which will guide the ADA playground project in Stanley Park – one outlining the scope of work/project management aspects (to be handled primarily by third-party firms) and another outlining the parameters for accepting the funding family's donation of \$1 million –

have been fully executed. The District recently received the first “installment” amount from the donor family, and a project kick-off meeting is set for Oct. 6 on site, with a design meeting to follow at the community center.

Due to the durations involved with custom design/construction, this project will likely not be completed until the late summer/fall of 2027.

Coulson Excavating is expected to mobilize early next week to begin grading, curb and gutter work for the Stanley Park paving project, provided Van Horn Engineering completes the required staking plan prior to Coulson’s arrival. Electrical work is underway and should be completed before next week.

The Town of Estes Park Engineering Department is serving as the project manager, and the initial phase is expected to last through late October, weather permitting.

Grants – Grant applications are pending for general operating costs (foundation), the permaculture program, improved water-conservation/irrigation efforts, youth sports equipment and various programming efforts across the District.

Bureau of Reclamation Updates – District managers continue to implement tasks outlined in the annual work plan for 2026 and have begun to compile a list of potential projects for the 2027 work plan; annual concession inspections took place earlier this month and all departments were given high marks from the Bureau of Reclamation.

In addition, we recently submitted a Federal Lands Access Program (FLAP) grant application (with no cash match required) aimed at securing potential funding for paving projects at both campgrounds, Cherokee Draw and the marina.

Staffing – Staffing levels across the District are near capacity, with just a few part-time openings available; staffing levels will begin to ramp down over the next six weeks at the golf courses, campgrounds and marina as we move toward autumn.

Policy – Focus areas currently include adjusting the thresholds/classification for periodic “capital projects which qualify as maintenance,” continued refinement of the community survey results for incorporation into department goals, minor revisions to the personnel handbook, “lowering the mod” for workers’ compensation claims/incidents and keeping pace with state property-tax and CORA legislation, as well as monitoring the metrics for this year’s bonus policy/plan.

Estes Valley Recreation and Park Foundation – The Foundation Board’s next meeting is tentatively scheduled for early winter. The Foundation continues to partner with the school district’s Social Services Department and the community center Guest Services Department to provide 50-percent coverage of the fees for community center memberships/programming to qualifying individuals and/or families.

Extension of Ballot Measure 4C - Kutak Rock (bond counsel) has been tasked with developing draft ballot language (which is not due until early 2027), while Stifel Financial Corp. is on standby for guidance regarding a set of funding scenarios to consider, with the target date for the measure to go before District voters as May 4, 2027.

*As always, please do not hesitate to contact me at any time via cell phone at (970) 382-1356 or e-mail (tomc@evrpd.com) with questions, comments or suggestions.



September 22, 2026

Agenda Item: 5.B

Agenda Title: Finance Director's Report

Submitted by: Mary Davis, Finance Director

August/September 2026

2027 Budget:

District managers have submitted updates for the capital plan/budget, a draft of which was provided with last month's meeting packet. The first (very rough) budget draft indicates some challenges:

- County Assessor Preliminary Valuations received at the end of August reflect a 3.8% decrease this year due to the changes in property tax legislation (and likely some final adjustments from the conversion of the Stanley Hotel to an exempt property). This will have a direct impact on the District's 2008 fixed mill levy (about \$27K less in property tax revenue.) However, the General Fund mill levy will be a bit insulated from this decrease due to the effect of higher inflation on the TABOR "Temporary Property Tax Credit". The current assumption is an increase of about \$19K for the General Mill Levy and Refunds/Abatement levy combined. The net effect of the decrease is currently expected to be about \$8K.
- Both the 2015 mill levies (Community Center Operating and Bond Debt Service) are fixed dollar amounts so are unaffected by the valuation decrease.
- As outlined above, without an increase in property tax revenue, any cost increases must be managed through corresponding cost reductions elsewhere and/or fee revenue increases.
- The most recent CPI/Inflation projections have dropped to just below 4%. Colorado has announced a minimum wage increase of 3.6% for 2027.
- We've been notified of a 16% increase in health insurance premiums for the District's current plans. We are evaluating options to reduce/absorb the increase, but don't anticipate significant savings without negatively impacting benefits.
- We anticipate an increase in worker compensation premiums due to an unfavorable change in the District's experience mod score.

Operating Revenues and Expenses

At the 66.7% mark, YTD operating revenues are 82.3% of the annual budget and \$108,906 more (up by 2.3%) than August 2025.

- Campgrounds YTD operating revenue is \$118,233 less than 2025 (down by 11.9%).
- Community Center operating revenue is \$89,469 more than 2025 (up by 9.7%).
- Golf operating revenue is \$69,985 more than 2025 (up by 3.5%).
- Marina operating revenue is \$62,372 more than 2025 (up by 7.9%).
- Parks and Recreation operating revenues compared to 2025 are up by \$13,511 (56.6%) and down by \$12,679 (13.6%) respectively.

Operating expenses are 68.2% of budget overall and \$73,207 higher (1.6%) than 2025. Categories notably exceeding the 66.7% budget mark include:

- Merchandise purchases 87.2% due to pre-season purchasing to stock stores.
- Contract & Professional Services 74.7% partially due to payment in full early in the year for the annual audit; and partially due to busy-season increases in contract restroom cleaning expenses.
- Credit Card Fees 74.6% in line with seasonal revenue fluctuation.

Non-Operating Revenues and Expenses

- Property taxes received to date are 92.5% of budget and \$132,060 more than this point in 2025 (this is primarily due to the bond debt service mill levy).
- Intergovernmental revenues of \$207,886 YTD are at 91.4% of budget and \$170,477 more than in 2025. The \$131K final cost of the BOR grant-funded ANS Decontamination Station is the largest share of current year revenue.
- Interest income is \$35,052 less than 2025 due to lower rates; and is 64.5% of the annual budget amount.
- The District received \$55,090 in insurance proceeds for a March 18-hole golf course wind damage claim (greens covers, rain shelter roofs and trees.)
- The District has invested \$770,948 in capital purchases (36.9% of annual budget) YTD. The largest capital project – paving the Stanley Park parking lot – is scheduled for this fall.
- \$342,515 in debt service payments (21.0% of budget) have been recorded YTD.

The District's YTD operating income is \$35,699 more than August 2025.

Capital
Planning
2027-2031





Agenda:

Review

Framework

Survey Guidance

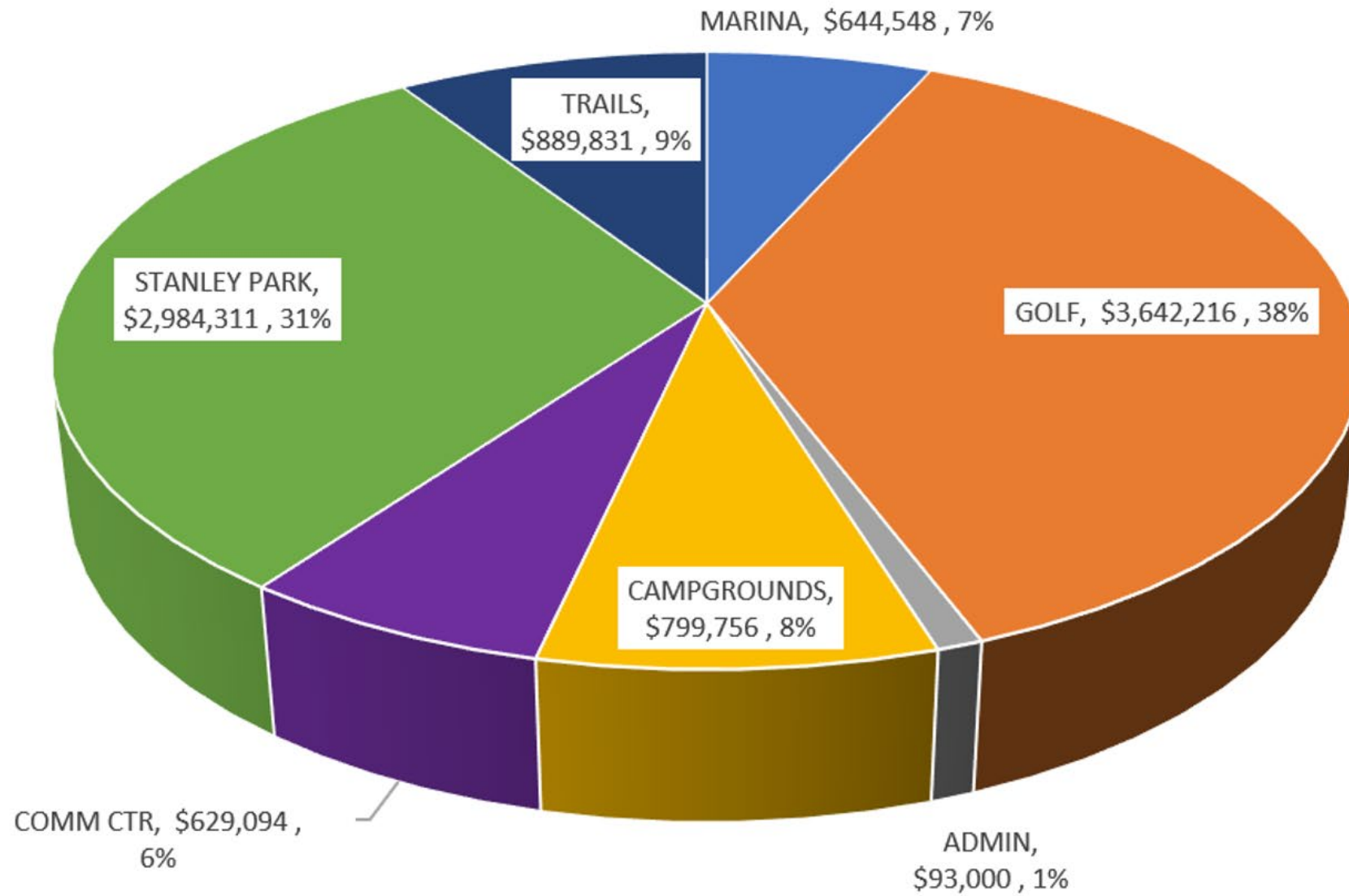
Top Priorities

By Location

Funding

Next Steps

2022-2026 CAPITAL BY LOCATION



Planning Framework

Definitions:

- Capital - ≥\$5K and service life of 3+ years. (Proposing to increase threshold to \$10K equipment/\$25K improvements).
- Acquire/purchase, design, develop, construct, improve.
- Large maintenance projects can be “grey” area. Policy clarifications forthcoming.

Primary goals:

- Exercise good stewardship of existing assets with preventive maintenance and upgrades.
- Increase/enhance service to citizens of District in accordance with community needs.

Priorities:

- Essential to health/safety or mandated by law.
- Result in savings of operating costs.
- Generate self-supporting revenue.
- Leverage grants/cost share.



Capital Direction from 2025 Community Survey

- Affirmation of prioritizing investments in Stanley Park.
- Restrooms, parks/open space in general, and shade/shelters in parks are priorities.
- Improvements to existing day-use areas/parks (Cherokee, Wapiti, Mary's Lake, East Portal, Carriage Hills).
- Explore cooperative development of additional parks (like additional dog parks, pocket parks) with partners like Town and County.
- Trail connectivity “awareness” and wayfinding.

Management's Near-Term Priorities



Stanley Park Master Plan Projects



Lake Estes Trail and Day Use Improvements



Campgrounds Utilities, leveraging BOR cost share



All Facilities: Maintain, Enhance, Safety, Costs, Revenue, Leverage



Stanley Park

Grant-Funded ADA Playground

Ballfield Improvements

- Upgrade Lighting
- Dugout Covers
- Foul ball fencing

Enhance/Connect Recent Improvements

- ADA Trail Upper Parking to Lower
- Basketball Court Fencing
- Skate Park Rip Rap Grout
- Signage and Landscaping

Irrigation Upgrades

Phased Future Additions

- Restrooms
- Pavilions
- Maintenance Facility



Community Center

Aquatics Replacements/Upgrades

- Leisure Pool Deck Surface
- Refinish Slide Interior
- Lap Pool Boiler Replacement
- Filter Replacements

Fitness Area Upgrades

- Lower Fitness Flooring
- Replace Weight/Circuit Equipment

AV and Security Camera Replacements/Upgrades

Parking Lot Sealcoat (every 3 years)



Trails and Day-Use Parks

- LE Trail Drainage Improvement and Slab Replacements
- LE Trail/Day-Use Restroom Improvements
- LE Trail/Day-Use Picnic Shelter Upgrades
- Additional Security/Monitoring Cameras
- Trail Signage/Wayfinding
- Restroom Along Trail Near Dog Park
- Trails Master Plan Projects – Peak View Connector and Devil’s Gulch



Campgrounds

- East Portal Water, Sewer and Electric Replacements/Upgrades
- Mary's Lake:
 - Water Connection and Distribution Improvements
 - Playground Component Replacement
 - Equipment Storage
 - Resurface Pool Deck
- Both – Permanent Shelters for Seasonal Portable ADA Restrooms; Day-Use Improvements



Golf Courses

18H Course:

- Cart Barn Roof Replacement (2 of 2)
- Cart Path Replacements #10 and #2
- Storage Building for Restaurant Items
- Events Pavilion (Phase 1=Concrete Pad and Tent)
- Revamp Range
- Evaluate Early Retirement of Irrigation Debt

9H Course:

- Evaluate Best Use

Both Courses – Continue Turf and Maintenance Equipment Upgrades



Marina

- Continue Upgrades of Boats/Rental Equipment
- Replace Store Doors and Windows
- Monument Sign
- Add Parking Kiosk in Fisherman's Nook

Funding

Improvement Funds

Conservation Trust Fund

2008 Levy Earmarks

BOR Cost Share

Grants

EVRP Foundation

District Reserves





Next Steps

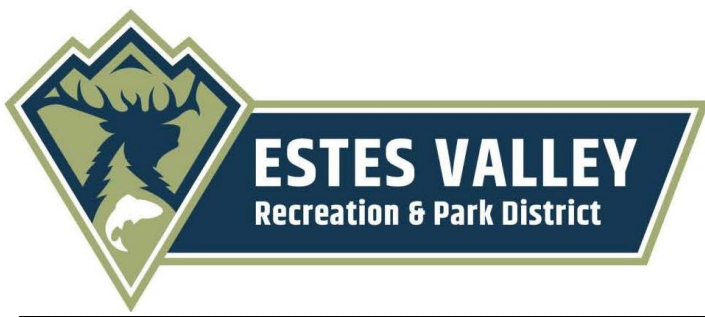
- Invite and Receive Input – Public, Board, Staff, Partners
- Gather Pricing, Consider Logistics
- Develop Proposed **2027** Capital Budget – Including Funding Plan
- Budget Public Hearing in October, Final Budget by December
- Ongoing Needs Evaluation

EVRPD 5-Year Capital Plan Summary - DRAFT for Discussion

Location/Project Description	--2026--	--2027--	-2028--	--2029--	--2030--	--2031--
All	17,275	17,275	17,275	4,319		
25-Heavy Duty Truck (Lease)	17,275	17,275	17,275	4,319		
Campgrounds East Portal	15,000	10,000	1,500,000			
27-ADA Portable Restroom Shelter		10,000				
28-Water Line Improvements, Electric & Sewer Upgrades	15,000		1,500,000			
TBD-Day Use Parking Area Development						
TBD-Office Replacement						
TBD-Trail Loop						
Campgrounds Mary's Lake	86,500	10,000				
26-Pool Pumphouse/Restroom (Transferred from 2024 - BOR Cost Share)	86,500					
27-ADA Portable Restroom Shelter		10,000				
27-Replace obsolete playground feature	-	-				
TBD-Four Bay Equipment Storage Garage						
TBD-ML Day Use: Asphalt Parking Area						
TBD-Resurface Pool Deck						
TBD-Water Connection to Town						
TBD-Water Distribution to Full Hook Up Area						
Community Center	211,931	133,700	171,500	20,000	185,000	
26-Exterior Building Paint	70,000					
26-Meeting Room Flooring Replace/Upgrade	39,931					
26-New Bleachers for Lap Pool	17,000					
26-Repair/Replace Diving Board	15,000					
26-Resurface Lap Pool Deck	70,000					
27-Lap Pool Sand Filter		8,700				
27-Parking Lot Sealcoat		35,000			35,000	
27-Resurface Leisure Pool Deck		70,000				
27-Upgrade Security Camera System		20,000				
28-Lap Pool Boiler Replacement			125,000			
28-Leisure Pool Defender Filter			12,000			
28-Resurface Slide Interior			26,500			
28-Rm A Projector/Audio			8,000			
29-Lower Fitness Floors				20,000		
30-Replace Weight/Circuit Equipment					150,000	
TBD-Gate/Fence outside Lap Pool (West)						
TBD-Outdoor Equipment Storage Structure						

Location/Project Description	--2026--	--2027--	-2028--	--2029--	--2030--	--2031--
Golf 18H	494,890	504,467	236,467	252,543	161,235	211,235
26-Adaptive Golf Cart	28,800					
26-Asphalt Maintenance Area & Improve Road to Cartbarn	115,000					
26-Deck Awning	24,666					
26-Ground Squirrel Mitigation	20,000					
26-Hangar Restaurant Equipment Upgrade and Replacement	50,035					
26-Utility Vehicle Replacements	24,972					
27-Cart Barn Roofing	24,950	25,000				
27-Cart Path from 10 to 10 Green & #2		53,000				
27-Concrete Pad and Tent for Events		75,000				
27-Fairway Core Aerator/Slicer		15,000				
27-Irrigation System Lease Pmt	161,235	161,235	161,235	161,235	161,235	161,235
27-Reel & Bedknife Grinders		100,000				
27-Storage Building for Restaurant Items		30,000				
27-Turf Equip Leases	45,232	45,232	45,232	11,308		
28-Remodel/Repurpose Women's Locker Room			30,000			
29-Revamp Range				80,000		
31-Parking Lot Resurfacing						50,000
Golf 9H	98,457					
26-Concrete Pad and Cart Path to #1 Tee	21,009					
26-Replace Concrete Bridge over Big Thompson (BOR Cost Share)	77,449					
TBD-Pumphouse "Clear Well" Wall Stabilization						
TBD-Wash Pad & Sand Oil Separator						
Marina	156,574	106,000		6,000		
26-ANS Cleaning Station	132,000					
26-Parking Kiosks Wapiti & Marina	14,574					
27-Monument Sign with Digital Messaging		50,000				
27-Parking Lot Repair/Maintenance	10,000					
27-Pontoon Boat Motor(s)		6,000		6,000		
27-Store Windows & Door Replacement		50,000				
Parks and Trails	92,341	373,000	112,500			
26-Erosion Control on Lake Estes Trail	10,000					
26-Trails Signage/Wayfinding	20,000					
26-Turf Mower	16,501					
26-Wapiti & Nook Bridge Repair (LE Trail)	38,340					
27-Additional Security Cameras for Trails & Stanley Park		20,000				
27-Hwy 36 Underpass Drainage Mitigation		30,000				

Location/Project Description	--2026--	--2027--	-2028--	--2029--	--2030--	--2031--
27-Lake Estes Day-Use Restroom Improvements		65,000				
27-Lake Estes Trail Slab Replacements		30,000	15,000			
27-Parking Kiosk at Fisherman's Nook		15,000				
27-Parking Lot Repairs/Maintenance	7,500					
27-Peakview Connector Trail Development		18,000				
27-Truck and Snowplow		75,000				
27-Upgrade/Replace Picnic Shelters Cherokee & Wapiti		120,000				
28-Entrance "Monument" Signs for LE Day Use			20,000			
28-Tractor and Trailer for Parks			77,500			
TBD Restroom for Trail - near Dog Park						
TBD-Cherokee Draw Pavilion Plaza and Playground						
TBD-Trails Master Plan Priority Projects						
Stanley Park	1,206,423	1,316,000	80,000			
26-Ballfield Stabilizing Clay & Laser Leveling	60,000					
26-Ballfield/Sports Equipment Shed	7,401					
26-Cost Share (w/Town) Community Drive Trail Connector	110,000					
26-Ground Squirrel Mitigation	5,000					
26-Parking Lot - Pave/Replace	1,000,000					
26-Pickleball and Basketball Courts	24,022					
27-ADA Connector Trail from Tennis Court Lot to Shelter & Skate Park		45,000				
27-ADA Playground (Private Grant-Funded)		1,000,000				
27-Ballfield Lights - Phased		125,000				
27-Basketball Court Fencing		15,000				
27-Dugout Roofs (Field 1 in '27, 2 in '28)		40,000	40,000			
27-Improve Upper Parking Lot (Near Tennis Courts)		20,000				
27-Irrigation for Great Lawn		30,000				
27-Sand/Top Dressing Spreader		6,000				
27-Skate Park Rip Rap Grout		35,000				
28-Field 3 Foul Ball Fencing			20,000			
28-Monument Sign			20,000			
TBD-New Restrooms/Shop Building						
TBD-Performance Pavilion, Additional Picnic Shelters						
Grand Total	2,379,391	2,470,442	2,117,742	282,862	346,235	211,235



September 22, 2026

Agenda Item: 7.A

Agenda Title: Appointment of EVRPD Budget Officer

Submitted by: Tom Carosello, Executive Director

Background Information:

The Estes Valley Recreation and Park District is required to officially assign a budget officer annually to be responsible for our budget submissions to the State of Colorado.

The Budget Officer must present a draft budget to the EVRPD Board of Directors no later than October 15, 2026.

Attachments:

☐ Resolution
☐ Report
☐ Contract

☐ Letter
☐ Minutes
☐ Map

☐ Other:

Staff Recommendation:

Assign Mary Davis, EVRPD Finance Director as the Budget Officer for EVRPD.

Board Action Needed:

A motion to assign Mary Davis, Finance Director for the Estes Valley Recreation and Park District, as the designated Budget Officer for the 2027 Budget year.



September 22, 2026

Agenda Item: 8.A

Agenda Title: Meetings to Schedule

Submitted by: Tom Carosello, Executive Director

Upcoming Meetings:

- Next Regular Board Meeting
Tuesday, October 20, 2026 at 6:00 p.m. – Estes Valley Community Center
- Trails Committee Meeting:
Tuesday, November 3, 2026 at 6:00 p.m. – Estes Valley Community Center